

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**October 13, 2015**

**Members Present:** L. Krause, P. Van Horn, C. Duchow, E. Kranick

**Members Absent:** R. Troy

**Others Present:** T. Barbeau, *Town Engineer*, P. Kozlowski, *Fire Chief*, J. Formea, 2 *Citizens*

**First order of business:** Call to Order  
*Chairman Krause called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of September 22, 2015 Town Board Minutes  
*The minutes will be filed as prepared by the clerk.*

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2015 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #56273 TO #56334 IN THE AMOUNT OF \$124,886.19**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$27,592.81**

**MS. DUCHOW/MR. KRANICK. MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. Eric J. Larson (9/17/15), Re: Shoreland Zoning, Current State of Law

*Ms. Duchow stated that this issue has to be fixed. Currently, all houses built on the lake require a 150 ft. setback, but this standard provides a setback of 75 feet.*

**Seventh order of business:** Unfinished Business

A. Consideration and possible action on new town hall/fire station

1) Waukesha County maintenance agreement (tabled 9/22)

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Engineer Barbeau stated that Waukesha County required a maintenance agreement be adopted in order to approve stormwater management for the new town hall/fire station property. Attorney Larson reviewed the agreement, provided recommended changes and they have been submitted to Waukesha County. Mr. Fischer (architect) is requesting revisions to some language in the as-built drawings for the ponds, as the conditions did not match the original design.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO AUTHORIZE CHAIRMAN KRAUSE TO SIGN THE STORMWATER MANAGEMENT PRACTICE MAINTENANCE AGREEMENT WHEN COMPLETED. MOTION CARRIED.**

- 2) Purchase of 6-digit clocks

*The fire department will purchase 2 green, 2.5" CSS Time Machines with funds from their budget.*

- 3) Installation of logo in town hall meeting room

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE THE PURCHASE OF A 4X4 CLEAR ACRYLIC LOGO FOR \$1037.50 AFTER THE TOWN BOARD REVIEWS A PROOF OF THE ARTWORK. MOTION CARRIED.**

- 4) Final payment/change order

*Mr. Van Horn is not in favor of approving the final payment to the contractor due to the fact that the architect will not sign off on the project.*

*Ms. Duchow stated that the Town Board signed off on all items.*

**MOTION MADE BY MR. DUCHOW, SECONDED BY MR. KRANICK TO MAKE THE FINAL PAYMENT TO SCHERRER CONSTRUCTION IN THE AMOUNT OF \$18,127.00. MS. DUCHOW – AYE, MR. VAN HORN – NAY, MR. KRANICK – AYE, CHAIRMAN KRAUSE – AYE. MOTION PASSED 3-1.**

- B. Consideration and possible action on disposition of Fire Station #1

*Engineer Barbeau stated that KPH was in yesterday and today doing asbestos removal. The agreement for demolition has been signed by Chairman Krause. Siegler will be getting in soon to do the work. We received an appraisal for the property at \$65,000 per lot, but the sales price can be determined by the Town Board. Chairman Krause directed staff to contact Mr. Siepmann to attend the next meeting to discuss this issue. Mr. Siepmann is working on a real estate sign.*

- C. Consideration and possible action on renovation of old town hall

- 1) Proposals for fuel tank rewiring

*Chairman Krause stated that we received 2 additional proposals that came in at approximately \$5,000 less than provided by Ford Construction Co. The difference of \$350.00 in the proposals related to the key switch and emergency stop button. Meyers Electric will reuse the existing and Midwest Electric will furnish new materials.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE THE BID OF MEYERS ELECTRIC IN THE AMOUNT OF \$3,000 IF THEY CAN DO THE JOB IN A TIMELY MANNER; IF NOT, THE JOB WILL BE AWARDED TO MIDWEST ELECTRIC. MOTION CARRIED.**

**Eighth order of business:** New Business

- A. Consideration and possible action on Chicken License Application for Eugenia and Charles Whelan, N9W31440 Concord Lane

*Engineer Barbeau stated that everything is acceptable, with the exception of the coop being uncovered.*

*The Town Board directed Engineer Barbeau him to notify the owners that they need to have this issue resolved by the next meeting in two weeks.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO TABLE FOR TWO WEEKS. MOTION CARRIED.**

- B. Consideration and possible action on Plan Commission's recommendation to approve a request to rezone the Randal Schoenfeld property located at N6W30515 Maple Avenue from A-1 Agricultural to R-1 Residential

*Mr. Kranick stated that this rezoning will put the property into conformance.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO ACCEPT THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE A REQUEST TO REZONE THE RANDAL SCHOENFELD PROPERTY LOCATED AT N6W30515 MAPLE AVENUE FROM A-1 AGRICULTURAL TO R-1 RESIDENTIAL. MOTION CARRIED.**

- C. Consideration and possible action on Plan Commission's recommendation to approve a request from Judith Williams to rezone a vacant 5-acre parcel located on the west side of Elmhurst Road, approximately 600 feet south of Sylvan Trail, from A-1 Agricultural to A-2 Rural Home District

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO ACCEPT THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE A REQUEST FROM JUDITH WILLIAMS TO REZONE A VACANT 5-ACRE PARCEL LOCATED ON THE WEST SIDE OF ELMHURST ROAD, APPROXIMATELY 600 FEET SOUTH OF SYLVAN TRAIL, FROM A-1 AGRICULTURAL TO A-2 RURAL HOME DISTRICT. MOTION CARRIED.**

- D. Consideration and possible action on Plan Commission's recommendation to approve the request to rezone the property known as KE Park located on the south side of North Shore Drive, east of the property at N34W29637 North Shore Drive, from R-1 Residential to P-1 Park and Recreation District

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO ACCEPT THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE A REQUEST TO REZONE THE PROPERTY KNOWN AS KE PARK LOCATED ON THE SOUTH SIDE OF NORTH SHORE DRIVE, EAST OF THE PROPERTY AT N34W29637 NORTH SHORE DRIVE, FROM R-1 RESIDENTIAL TO P-1 PARK AND RECREATION DISTRICT. MOTION CARRIED.**

- E. Consideration and possible action on Operator License for the period of 7/1/14 to 6/30/16:  
1) Laura Polkus – *St. Anthony Parish*

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning Items

- A. Budget Workshop – October 15 @ 6:00 p.m. (cancelled)
- B. Next Plan Commission Meeting – October 20
- C. Fright Hike – October 23 & 24
- D. Wisconsin Towns Association Convention – October 25 - 27
- E. Next Town Board Meeting – October 27 – Closed Session @ 6:30 p.m.

**Tenth Order of Business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW, TO ADJOURN AT 7:50 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary Elsner  
Town Clerk/Treasurer

Minutes approved on: October 27, 2015