

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**October 22, 2013**

**Members Present:** P. Kanter, C. Dundon, P. Van Horn, C. Duchow, L. Krause

**Others Present:** D. Roberts, *Hwy. Superintendent*, D. Phillips, *Hwy. Patrolman*, K. Smith, *Lake Country Reporter*, P. Kozlowski, *Fire Chief*, E. Kranick, *Plan Commission*, *Citizens: 75*, *Fire Department Personnel: 12*

**First order of business:** Call to Order  
*Chairman Kanter called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There was no citizen comment.*

**Fourth order of business:** Approval of October 8, 2013 Town Board Minutes  
*The minutes will be filed as prepared by the clerk.*

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2013 budget

Authorize transfer of \$80,000.00 from highway roads to replacement fund for Hillcrest Drive culvert.

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE TRANSFER OF \$80,000.00 FROM HIGHWAY ROADS TO REPLACEMENT FUND FOR HILLCREST DRIVE CULVERT. MOTION CARRIED.**

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #53290 – 53331 IN THE AMOUNT OF \$89,619.18**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$36,605.99**

**MS. DUNDON/MR. KRAUSE**

**MOTION CARRIED**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. Consideration and possible action with regard to a possible new fire station/town hall for the Town of Delafield, subject to all applicable legal requirements being satisfied, which may include:

(1) Consideration and possible action regarding architectural options and proposals for the fire station facility, including options that may include space for other town uses such as a town hall; and

Chairman Kanter explained why this meeting was being held and then opened it up to the floor.

B. THILL: Brought it to the Board's attention that the agenda for this meeting was not correct on the website, Chairman Kanter explained that the official postings were all correct and that the website is not a required posting site.

A brief presentation was given of the proposed buildings with the three options for the new fire station and/or town hall.

E. KRANICK: Is in favor of H3. As a plan commission member it is very hard to require residents to build to town standards when our buildings do not comply. It is time to give the fire department a new building.

J. FORMEA - FD: Listed all of his qualifications to be on the fire department. He stated that the condition of the building is not acceptable and does need to be replaced for the safety of the community. He is a proponent of H3. He strongly recommends the new building for better training activities. The department wants to be able to give the community the service they deserve, and this plan will be able to provide it.

C. GOLLNICK - FD: Staff is quasi-volunteer. The response time would be expedited if we could have staff stay at the station. We want to help the community, help us help you.

J. MOON/CHIEF WALES GENESEE FD: Were in the same place as we are nine and one-half years ago. Dorm rooms are in use almost every night. Not looking to become a full-time department, the dorm rooms expedite response time. His station is very similar to the one being discussed for the Town of Delafield.

P. HARDER-MURRAY: New resident, who is a physician, says this is a no-brainer. Do what's best for the first responders.

B. COOLEY: Will buy the property for fire station #1 for \$200,000 and will demolish the old station as well. He questioned about the Yagy-Colby property. Will there be anything done to diminish the carbon foot print. Architect answered that it would be considered as a practical measure. Interested in keeping the building green.

C. SCHWEITZER: Lived in the town over 40 years and has done various remodeling projects. The buildings being discussed cannot be remodeled. It has been discussed for a considerable amount of time and something needs to be done now. A neighbor supports it because it is a matter of life and safety. 100% in support of this.

L. CUNNINGHAM: Live in the northern part of the town. Supports a new facility just not the location. Unsure of using one of the parks. Concerned about the response time for the northern area of the town. What is going to happen to fire station #2.

C. Duchow: Nothing is being done with station #2 as of this time. Fire Chief answered her questions.

B. THILL: Concerned about the 15% contingency and asked why the budget monies are not being applied to this amount.

C. Duchow explained what will be asked for, but will not necessarily be needed. Clarified how the town will use the monies for financing. Also, clarified that the land had been donated for town use, such as a fire station and the town hall, including restrooms for the park.

M. KARNES: Strongly support this, mentions when driving by the current fire station it reminds him of Mayberry RFD.

P. STEMPER: Questioned what the tax implications will be for the residents to finance this. L. Krause answered that for a \$500,000 home it would be between \$85 to \$100/year for a 20 year obligation. This is for the \$3.9 million project. These numbers are estimates only.

Resident questioned about the access to water for the station.

Fire Chief stated that they fill up at the closest water source when they are out. The new station is placed on priorities and water is not at the top of the list. The cost to connect to city water is in the six figure range.

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO HAVE THE TOWN BOARD CONSIDER PURSUING OPTION H3 FINISHED FIRE STATION AND FINISHED TOWN HALL OFFICES WITHIN ONE BUILDING IN THE SPORTS COMMONS, MOTION CARRIED.**

*There was discussion about adding the town hall because the current facility is outdated, it is just being feasible, town board would be derelict in their duties if they didn't put in the town hall.*

- (2) Consideration and possible action regarding an "Initial Resolution Authorizing Construction of a Fire Station/Town Hall and the Issuance of General Obligation Bonds or Promissory Notes in an Amount not to exceed \$3,950,000 to Finance the Project" as prepared by bond counsel: and

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE THE INITIAL RESOLUTION AS READ BY THE TOWN CHAIRMAN. MOTION CARRIED.**

- (3) Consideration and possible action regarding a "Resolution Providing for a Referendum Election" as prepared by bond counsel.

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUNDON TO AMEND SE TO SW AND TO OTHERWISE APPROVE THE RESOLUTION FOR THE REFERENDUM ELECTION INCLUDING EXHIBIT A, AS READ BY THE TOWN CHAIRMAN. MOTION CARRIED.**

**Eighth order of business:**    New Business

- A. Consideration and possible action on Temporary Class "B"/"Class B" Retailer's License at the request of St. Anthony's Congregation Men's Club for an event in the Fellowship Hall on November 8, 2013.

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUCHOW TO APPROVE THE TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE FOR ST. ANTHONY'S CONGREGATION MEN'S CLUB FOR AN EVENT IN THE FELLOWSHIP HALL ON NOVEMBER 8, 2013. MOTION CARRIED.**

- B. Consideration and possible action on Class A Liquor License for property located at W289N520 Elmhurst Road in Town of Delafield, at the request of Williams Homestead Creamery, LLC for the period of October 22, 2013, through June 30, 2014.

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUCHOW TO APPROVE THE CLASS A LIQUOR LICENSE FOR WILLIAMS HOMESTEAD CREAMERY, LLC, FOR THE PERIOD OF OCTOBER 22, 2013, THROUGH JUNE 30, 2014. MS. DUCHOW-AYE, MS. DUNDON-AYE, MR. KRAUSE-AYE, MR. VAN HORN-NAY, CHAIRMAN KANTER-AYE. MOTION CARRIED 4-1.**

- D. Consideration and possible action on a resolution to waive the required right-of-way width for West Lakeside Drive.

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO CREATE A RESOLUTION TO INCLUDE WEST LAKESIDE DRIVE ON THE OFFICIAL TOWN MAP. MOTION CARRIED.**

- E. Discussion and possible action on the letter from Eric J Larson regarding Hegwood v. Town of Eagle Zoning Board of Appeals.

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE THE PROPOSAL PRESENTED BY ERIC LARSON. MOTION CARRIED.**

- F. Consideration and possible action concerning the possible hiring of temporary office staff.

*Chairman Kanter stated that we can pass on this item because Sandy Porter was hired on an on call basis until Mary Elsner returns. This was handled at the earlier meeting this evening.*

**Ninth Order of business:**      Announcements and Planning Items

- A. Wisconsin Town's Association, Waukesha County Unit Meeting – October 24, 7:00 p.m. – Town of Delafield Town Hall – N14W30782 Golf Road, Delafield  
The date should be October 23, 2013.
- B. Fright Hike – October 25 & 26 – 5:30 – 8:45 p.m.
- C. Next Plan Commission Meeting – November 5 – 7:00 p.m.
- D. Public Hearing – November 5 – 7:00 p.m.  
*This is so a quorum of the Town Board is at the meeting.*
- E. Set dates and times for Budget Hearing, special electors meeting concerning the 2014 levy and town road expenditures, and special Town Board meeting concerning the 2014 budget.

**MOTION MADE BY MS. DUCHOW, SECONDED BY MS. DUNDON TO SET THE PUBLIC HEARING ON THE PROPOSED BUDGET FOR 2014, THE SPECIAL MEETING OF THE TOWN ELECTORS TO APPROVE THE LEVY AND THE HIGHWAY BUDGET AND A SPECIAL MEETING OF THE TOWN BOARD TO APPROVE THE BUDGET ON WEDNESDAY, NOVEMBER 20, 2013, AT 7:00 P.M. MOTION CARRIED.**

**Tenth order of business:**      Adjournment

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRAUSE TO ADJOURN AT 8:45 P.M. MOTION CARRIED.**

Respectfully submitted,

Diann Wick  
Deputy Town Clerk/Deputy Town Treasurer

Minutes approved on November 12, 2013