

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**October 24, 2017**

**Members Present:** L. Krause, P. Van Horn, E. Kranick, R. Troy, B. Cooley

**Others Present:** 3 citizens

**First order of business:** Call to Order  
*Chairman Krause called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of October 10, 2017, Town Board Minutes  
**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE AS PRESENTED BY THE CLERK. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2017 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #59156 – #59198 IN THE AMOUNT OF \$38,053.69**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$29,652.26**

**MR. TROY/MR. KRANICK**

**MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

None

**Seventh order of business:** Unfinished Business

A. Carmen Winkleman, R&R Insurance, re: Life Insurance Policy Renewal (tabled 9/12/17)

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO ADOPT PRINCIPAL INSURANCE LIFE/AD&D OPTION #1 WITH A FACE DOLLAR AMOUNT OF \$1317.60 COVERING 8 EMPLOYEES FOR A PERIOD OF 2 YEARS AND PRINCIPAL INSURANCE SHORT TERM DISABILITY OPTION #3 WITH A FACE DOLLAR AMOUNT OF \$2539.20 FOR A PERIOD OF 2 YEARS COVERING 8 EMPLOYEES. MOTION CARRIED.**

B. Employee Handbook Review (tabled 9/26/17)

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Mr. Troy stated that he asked our insurance consultant to review the short term disability language, and she confirmed that it is correct, per insurance policy. He suggested that the revised handbook be sent back to the labor attorney to be addressed at the next meeting.*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE. MOTION CARRIED.**

C. Consideration and possible action on seeking RFP's for Attorney services (tabled 9/12/17)

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Mr. Troy stated that he met with Mr. Kranick and reviewed the submitted requests for proposals. They are recommending to keep the current law firm, status quo, with the exception that the Town Chairman request billable hours be shown, along with the attorney fees, on future invoices.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. COOLEY TO CONTINUE WITH THE CURRENT LAW FIRM, STATUS QUO, WITH THE EXCEPTION THAT THE TOWN CHAIRMAN REQUEST BILLABLE HOURS BE SHOWN, ALONG WITH THE ATTORNEY FEES, ON FUTURE INVOICES. MOTION CARRIED.**

**Eighth order of business:** New Business

A. Discussion and possible action on request from Janet Pfeiffer, N10W28497 Northview Rd., to reside in her current home while building another house on her property

*Chairman Krause provided a summary of the subject proposal stating that Ms. Pfeiffer met before the Plan Commission last month requesting approval of a certified survey map to reconfigure her land. Her property is located at the southeast corner of Northview Rd. and Cherry Lane. Her sister owns a parcel located southeast of Ms. Pfeiffer. The access to each property is along Northview Rd., but the access to the home of Ms. Pfeiffer's sister is unimproved. The removal of Ms. Pfeiffer's existing home and building of a new house would allow her to gain access to the property off of Cherry Lane, because access off of Northview Rd. is very dangerous due to poor site distance. The proposed request is not currently allowed in the zoning code. Chairman Krause is recommending a modification to the zoning code with the assistance of the Town Engineer and Town Attorney, followed by referral to the plan commission.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO REFER THIS MATTER TO THE PLAN COMMISSION. MOTION CARRIED.**

B. Discussion and possible action on purchase of Highway Department equipment

*Mr. Cooley stated that the highway superintendent is requesting approval to purchase a heated pressure washer and a trail for the stump grinder. The monies are currently in the replacement fund that were originally set aside to purchase a hoist.*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO PURCHASE (IN 2017) A HEATED PRESSURE WASHER IN THE AMOUNT NOT TO EXCEED \$7,000 AND A TRAILER FOR THE STUMP GRINDER NOT TO EXCEED \$2,000. MOTION CARRIED.**

**Ninth Order of Business:** Announcements and Planning Items

- A. Next WI Towns Association, Waukesha County Unit Meeting – October 25 – Town of Merton
- B. Next Plan Commission Meeting – November 7
- C. Next Park and Recreation Commission Meeting – November 13
- D. Town Board Meeting – November 14
- E. Annual Budget Hearing – Wednesday, November 15 @ 7:00 p.m. (Town Hall)

*Mr. Kranick stated that the Fright Hike was a huge success and thanked all sponsors and volunteers for their efforts.*

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN AT 7:41 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: November 14, 2017