

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
October 25, 2016

Members Present: L. Krause, E. Kranick, B. Cooley
Members Absent: P. Van Horn, R. Troy
Others Present: T. Barbeau, *Town Engineer*, 3 citizens

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of October 11, 2016, Town Board Minutes
MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2016 budget

B. 1) Accounts payable; 2) Payroll
Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #57671 – #57707 IN THE AMOUNT OF \$116,927.01

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$40,467.02

MR. KRANICK/MR. COOLEY

MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)
A. None

Seventh order of business: Unfinished Business

A. Discussion and possible action to change the employee handbook regarding group medical insurance coverage (tabled 10/11/16)

Chairman Krause stated that this item will remain on the table.

Eighth order of business: New Business

A. For discussion and possible action: Estimates for N20W28432 Beach Road Demolition

Engineer Barbeau directed attention to the two proposals that were submitted for the subject project: 1. Siegler Grading & Excavating LLC in the amount of \$18,500 and; 2. LEI llc in the amount of \$18,850. Siegler noted that if any asbestos is found, there will be an extra cost for the removal. LEI is of the opinion that they would not have any issues with asbestos and will not charge extra to get rid of it.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE QUOTE WITH LEI FOR REMOVAL OF THE STRUCTURE AT N20W28432 BEACH ROAD. MOTION CARRIED.

B. For discussion and possible action: 2017 Agreement with Rotroff Jeanson & Company

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE 2017 UNDERSTANDING OF SERVICES WITH ROTROFF JEANSON & COMPANY DATED SEPTEMBER 21, 2016. MOTION CARRIED.

C. Consideration and possible action on a request from Jon Spheeris, developer of Hunt Club Farms subdivision, for approval of an escrow agreement to satisfy the financial guarantee requirement found in Section X. of the Developer's Agreement.

Engineer Barbeau stated that conditional approval of the final plat, private driveway agreement, declaration of restrictions and developer's agreement was granted at the last meeting. Typically, the developer's agreement only requires a Letter of Credit. Mr. Spheeris has also requested that money be placed in an escrow account. The two independent funds will satisfy the guarantee amount required by the Town. The Letter of Credit will be in the amount of \$150,000, and the Escrow account will be in an amount sufficient to cover the balance of the required financial guarantee. By the time the final plat is recorded, 200% of the cost of any item not completed will be held. The Escrow Agreement cannot be executed by the Town unless it is approved by the Town Board.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE ESCROW AGREEMENT REFERENCED IN ATTORNEY LARSON'S LETTER DATED OCTOBER 21, 2016, CONTINGENT ON ANY OTHER OUTSTANDING ISSUES TO BE RESOLVED BY ATTORNEY LARSON OR ENGINEER BARBEAU. MOTION CARRIED.

Ninth Order of business: Announcements and Planning Items

- A. Wisconsin Town Association Waukesha County Unit Meeting – Wednesday, October 26 - 7:00 p.m. – Town of Eagle
- B. Next Plan Commission Meeting – November 1
- C. General Election – November 8
- D. Next Town Board Meeting – November 9
- E. Next Park and Recreation Commission Meeting – November 14

Mr. Kranick thanked all those who gave of their time and talents to help make the Fright Hike a huge success.

Tenth Order of business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO ADJOURN AT 7:23 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: November 9, 2016