

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
October 28, 2014

Members Present: P. Kanter, C. Dundon, L. Krause

Members Absent: C. Duchow, P. Van Horn

Others Present: T. Barbeau, *Town Engineer*, P. Kozlowski, *Fire Chief*, M. Hoppe, *Deputy Fire Chief*, J. Formea, *Fire Department*, J. Dunker, *Fire Department*, T. DeLacy, *Independent* E. Kranick, *Plan Commissioner*, 2 *Citizens*

Public Hearing: A public hearing will be held before the Town Board to consider the amendment of several sections of Chapter 18, Land Division and Development Control, of the Municipal Code for the Town of Delafield. Generally, the amendments will address the inclusion of the sale or exchange of parcels or land between owners of adjoining properties in the jurisdiction of Chapter 18, Land Division and Development Control, of the Municipal Code for the Town of Development. Chairman Kanter called the Public Hearing to order at 7:00 p.m. and the Town Clerk read the Notice of Public Hearing.

Engineer Barbeau reviewed the proposed changes to the Chapter 18. He directed attention to Section 1 letter d. and read the proposed language, "The sale or exchange of parcels or land between owners of adjoining property if additional lots are not thereby created and the lots resulting are not reduced below the minimum sizes and meet all specifications required by these regulations, the zoning ordinances, and other applicable laws and ordinances, subject to the review procedures described in Section 18.11." He then referenced Section 3 and stated the proposed language re: letter of credit, "Although Developers may have a statutory ability to choose the form of a financial guarantee, if the Developer chooses any form other than a letter of credit, all of the improvements must be completed prior to the final plat being recorded."

There was no public comment on this issue.

First order of business: Call to Order

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments

There was no citizen comment.

Fourth order of business: Approval of October 14 and October 21, 2014 Town Board Minutes
Ms. Dundon stated corrections to motions made in Item 8B of the October 14 meeting. The minutes will be filed with these corrections.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2014 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #54638 to #54673 IN THE AMOUNT OF \$63,489.50

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$36,284.02

MS. DUNDON/MR. KRAUSE

MOTION CARRIED

Sixth order of business: Communications (*for discussion and possible action*)

A. None

Seventh order of business: Unfinished Business

A. Further discussion on new fire station/town hall

1. Presentation by Jamie Formea on electronics and security items

Jamie Formea provided a review of the IT and Special Systems Proposal – Rev. 3 - Infrastructure and Cabling, Video Distribution, Network, Phone System, Radio Antennas, Security and Station

PA/Alerting in the amount of \$106,600. Chairman Kanter stated the importance of having a camera mounted in the clerk's office.

Deputy Chief Hoppe reviewed the Meeting/Training Room Audio Video System Proposal – Projection, System Sources, Audio System, Control System and Equipment Rack in the amount of \$29,253.50.

This item will be placed on the agenda in two weeks for further review.

- B. Consideration and possible action regarding ordinance violations at W285 N981 Cherry Lane, and opportunity for property owner to show cause why the Town should not commence enforcement (tabled 10/14/14)

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO REMOVE FROM THE TABLE. MOTION CARRIED.

Chairman Kanter stated that since a copy of a signed contract was submitted by Ms. Meidel, there is nothing further to do. There are a number of people trying to help Ms. Meidel.

- C. Consideration and possible action on Intergovernmental Recycling Agreement between Waukesha County and the Town of Delafield (tabled 9/23/14)

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO REMOVE FROM THE TABLE. MOTION CARRIED.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE AN INTERGOVERNMENTAL RECYCLING AGREEMENT BETWEEN WAUKESHA COUNTY AND THE TOWN OF DELAFIELD. MOTION CARRIED.

Eighth order of business: New Business

- A. Recognition of Jim Luty

Chief Kozlowski commended and thanked the Luty family for donating a generator and the cost of installation for Fire Station #2. He stated that they have been supporters of the fire dept. for several years.

Chairman Kanter expressed his appreciation to Mr. Luty and commended him for being a very generous resident and a true asset to the Town.

- B. Approval of Fire Department Ambulance Fee Proposal

Chief Kozlowski reviewed his proposal comparing fees to other communities. He confirmed that residents receive one free ambulance call per calendar year.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE AS PRESENTED EFFECTIVE 1/1/15. MOTION CARRIED.

- C. Consideration and possible action on change to zoning permit fees

Engineer Barbeau provided a history of the zoning administration stating his request to stop performing zoning administration for the Town at the end of December. He would like to proceed with Independent Inspections to provide these services, as they had since before 2010. This will allow him to spend more time on engineering.

The consensus of the Town Board is to accept Engineer Barbeau's proposal conditioned upon him performing spot checks on services provided by Independent Inspections.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THIS CHANGE IN PROCEDURE CONDITIONED UPON ENGINEER BARBEAU HAVING SOME OVERSIGHT RESPONSIBILITIES AND APPROVING THE 55.6% INDEPENDENT INSPECTIONS – 44.4% TOWN SPLIT. MOTION CARRIED.

- D. Possible motion to reconsider, and possible action on such motion, to reconsider the action taken on October 14, 2014 regarding an Ordinance to Create Section 9.14 of the Town of Delafield Municipal Code Related to Public Peace and Good Order with Regard to Minimum Property Standards.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO RECONSIDER THE ACTION TAKEN BY THE TOWN BOARD ON OCTOBER 14, 2014. MOTION CARRIED.

- E. If reconsideration is granted, then consideration and possible action on an Ordinance to Create Section 9.14 of the Town of Delafield Municipal Code Related to Public Peace and Good Order with Regard to Minimum Property Standards

MOTION MADE BY MR. KRAUSE, SECONDED BY CHAIRMAN KANTER TO TABLE FOR TWO WEEKS FOR FULL TOWN BOARD CONSIDERATION. MOTION CARRIED.

- F. Consideration and possible action on Plan Commission's recommendation re: Certified Survey Map for FRED property located north of Golf Road and west of CTH SS

Engineer Barbeau stated that the Plan Commission met at 6:30 p.m. and recommended approval to the Town Board. This item requires Waukesha County approval.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE. MOTION CARRIED.

- G. Consideration and possible action on Plan Commission's recommendation to approve a Conditional Use permit to operate a wedding, meeting and banquet facility in the existing barns located at N47W28270 Lynndale Road

Engineer Barbeau stated that the Plan Commission unanimously recommended approval of the Conditional Use permit. The current owner will sell the land to Eric Fischer, and he will be required to provide proof of ownership before signing the Conditional Use.

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE A CONDITIONAL USE PERMIT TO OPERATE A WEDDING, MEETING AND BANQUET FACILITY IN THE EXISTING BARNs LOCATED AT N47W28270 LYNNDALE ROAD. MOTION CARRIED.

- H. Consideration and possible action on amendments to various sections of Chapter 18 of the Municipal Code for the Town of Delafield

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE AMENDMENTS TO VARIOUS SECTIONS OF CHAPTER 18 OF THE MUNICIPAL CODE FOR THE TOWN OF DELAFIELD. MOTION CARRIED.

- I. Approval of modification to terms of the health insurance plan

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE MODIFICATION TO THE WPS HEALTH PLAN TO INCLUDE A \$500 DEDUCTIBLE FOR 2015. MOTION CARRIED.

- J. Consideration and possible action on Operator's Licenses for the period of 7/1/14 to 6/30/16:
 - 1. *Laura Borchardt – Dylon's Steakhouse*

MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE. MOTION CARRIED.

Ninth Order of business: Announcements and Planning Items

- A. General Election – November 4
- B. Next Town Board Meeting – November 11
- C. Next Plan Commission Meeting – November 18
- D. Annual Budget Hearing – November 19

Tenth order of business: Adjournment

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO ADJOURN AT 9:07 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: November 11, 2014