

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
November 10, 2015

Members Present: L. Krause, P. Van Horn, E. Kranick, R. Troy
Members Absent: C. Duchow
Others Present: 5 Citizens

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of October 27, 2015 Town Board Minutes
The minutes will be filed as prepared by the clerk.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2015 budget

B. 1) Accounts payable; 2) Payroll
Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #56381 TO #56430 IN THE AMOUNT OF \$37,966.45

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$26,006.59

CHAIRMAN KRAUSE/MR. KRANICK

MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)

A. None

Seventh order of business: Unfinished Business

A. Consideration and possible action on proposed sewer lateral for lot 18 (old Fire Station #1 property)

Engineer Barbeau summarized the proposed project directing attention to the drawing provided by LPSD. He stated that the lateral connected to the existing building will be capped by the contractor to be used by the owner of lot 17. A new lateral will be required for lot 16. A new 4" inch lateral is required to be extended from the existing sanitary sewer located north of the existing firehouse to lot 18 (to be installed across lot 17). Engineer Barbeau stated that the cost should not exceed \$3,000. There will be a LPSD hookup fee charged to the owner of lots 16 and 18.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE INSTALLATION OF A SEWER LATERAL, NOT TO EXCEED \$3,000, TO SERVICE LOT 18. MOTION CARRIED.

B. Consideration and possible action on costs to re-create the Town of Delafield logo for installation in the Town Hall meeting room

At the 10/13 meeting, the Town Board approved the purchase of a 4x4 clear acrylic logo to be installed in the meeting room. The printing company needs to re-create the logo using the Town JPEG image.

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE COSTS TO RE-CREATE THE LOGO FOR INSTALLATION IN THE TOWN HALL MEETING ROOM NOT TO EXCEED \$225.00. MOTION CARRIED.

Eighth order of business: New Business

- A. Request from Chad Coley, N21 W28624 Louis Avenue, for an exception to Section 9.14(9) of the Town of Delafield Code

Engineer Barbeau stated that Mr. Coley was granted an exception in June. His proposal was to take off the roof, increase the wall height by a story above the first floor and reconfigure the roof line. The three required standards were followed. Mr. Coley was granted permits from the county and town. As construction was in progress, the structural foundation failed. Mr. Coley has requested a variance from the county, and the staff report indicates that the county is in favor of his request. The plans for the home have not changed since his first proposal. The updated survey shows the exact offsets, 3.1' separation from the north lot lines and 3.3' from the south. Chairman Krause stressed the importance of not changing the proposed plans.

Engineer Barbeau discussed each finding of fact. 1. Exceptional Circumstances: The property is only 32.5 feet wide (average). The lot separation of the previously existing house on the site was 3.1 feet from the south lot line and 2.4 feet from the north lot line. The proposed lot separation is more than what previously existed. The property owner sought and obtained an exception from the requirements of 9.14(1)(b)(1) and (2) from the Town Board on June 9, 2015, for a structure that was only to include removal of the roof structure and increase the wall height a second level. The separation between buildings is increased slightly due to the lot separation increasing slightly. 2. Preservation of property rights: The proposed new construction will provide a substantial improvement to the neighborhood by removing a small non-conforming sized residence, improve the aesthetics and allow the owner adequate space to enjoy their property. Also, the new construction will add value to the neighborhood. 3. Absence of Detriment: The exception is consistent with the purposes of the ordinance, as this maintains the health, safety and welfare of the Town and its inhabitants, and it preserves property values; this does not adversely impact risks of fire or adversely affect access by public safety personnel and equipment or risks to public safety personnel, it does not create disturbance from one property to another whether by noise or other cause, or substantially interfere with the passage of light and air between buildings; the exception also preserves the uniform development patterns and preserves property values for the benefit of the Town.

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE FINDINGS OF FACT FOR THE EXCEPTION, WHERE EACH OF THE CONDITIONS IS MET AND THAT THE EXCEPTION IS GRANTED. MOTION CARRIED.

- B. Employee Handbook review

Chairman Krause stated that the handbook has not been updated since 2007. Mr. Troy offered to go through it with the Town Clerk and Town Chairman.

- C. Consideration and possible action on Operator Licenses for the period of 7/1/14 to 6/30/16:
1) Robert Elliott, Jr. – Western Lakes Golf Club

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE. MOTION CARRIED.

2) Eric Fisher – *Western Lakes Golf Club*

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE. MOTION CARRIED.

D. Consideration and possible action on a Temporary Class “B” license to sell fermented beverages and a Temporary “Class B” license to sell wine for St. Anthony on the Lake School Committee on January 30, 2016

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE. MOTION CARRIED.

Ninth Order of business: Announcements and Planning Items

- A. Next Park and Recreation Commission Meeting – Thursday, November 12
- B. Annual Budget Hearing – Wednesday, November 18 @ 7:00 p.m.
- C. Next Town Board Meeting – November 24
- D. Next Plan Commission Meeting – December 1

Tenth Order of Business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN AT 7:25 P.M. MOTION CARRIED.

Respectfully submitted,

Mary Elsner
Town Clerk/Treasurer

Minutes approved on: November 24, 2015