

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**November 11, 2014**

**Members Present:** P. Kanter, C. Dundon, P. Van Horn, L. Krause, C. Duchow

**Others Present:** P. Kozlowski, *Fire Chief*, M. Hoppe, *Fire Department*, J. Dunker, *Fire Department*, J. Mann, *Mannedge*, E. Kranick, *Plan Commissioner*, 3 Citizens

**First order of business:** Call to Order

*Chairman Kanter called the meeting to order at 7:00 p.m. He stated that last week the President of the United States awarded a Medal of Honor to 1<sup>st</sup> Lieutenant Alonzo Cushing. It needs to be clarified that when the Cushing family lived here, there was no City of Delafield. He and his family were residents of the Town of Delafield. He commended Lieutenant Cushing for his services and also thanked Margaret Zerwekh for all she did to have this recognition bestowed.*

*Chairman Kanter asked all in attendance to remember the veterans who have served and are still serving our Country.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments

*There was no citizen comment.*

**Fourth order of business:** Approval of October 28, 2014 Town Board Minutes

*The minutes will be filed as prepared by the clerk.*

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2014 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #54676 to #54733 IN THE AMOUNT OF \$105,168.75 AND DRAW #4 TO SCHERRER CONSTRUCTION IN THE AMOUNT OF \$615,711.60**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$26,090.74**

**MS. DUNDON/MR. KRAUSE**

**MOTION CARRIED**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. Further discussion on new fire station/town hall

1. Approval of Change Orders

*Mr. Mann stated change order #10 is to undercut the soft area on north parking lot in the amount of \$4,918.89.*

*Mr. Van Horn questioned why the architect did not sign the change order. Mr. Mann informed him that Mr. Fischer did not agree with it.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE CHANGE ORDER #10. MS. DUCHOW – AYE, MS. DUNDON – AYE, MR. KRAUSE – AYE, MR. VAN HORN – NO, CHAIRMAN KANTER – AYE. MOTION PASSED 4-1.**

*Mr. Mann stated that Change order #11 is for data wiring in the amount of \$33,063.00. He was informed today that this job needs to follow the requirements of prevailing wage. A further change order in the amount of \$1500 will be required to fulfill this.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRAUSE TO APPROVE CHANGE ORDER #11. MOTION CARRIED.**

*The south 40% of the building is under roof. In the next two weeks the whole building should have the roof on. The binder is going down Saturday. The well is dug and went down 343 ft. We Energies has brought gas and electric to the building. A walk through was tentatively set for December 6 at 11:30 a.m.*

- B. Consideration and possible action on an Ordinance to Create Section 9.14 of the Town of Delafield Municipal Code Related to Public Peace and Good Order with Regard to Minimum Property Standards (tabled 10/28/14)

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Mr. Krause stated that he wanted to take more time to think about the proposed ordinance. He was concerned about the vacation rental issue, in that it would get lost. The other issue was "no undesirable structures, poly structures". He felt that we would be reiterating what the County already has in their code. Is this really necessary? How much do we want to manage other people's property, but the vacation rental issue is important.*

*Chairman Kanter and Ms. Dundon stated that we are setting minimum identical property standards that are consistent across the Town, except for the poly structures. This helps us to enforce our Town Code. The purpose of this ordinance takes parts of the code that are otherwise in other sections and brings it into one section. It is also the best way to enforce police powers. The County has not acted on the vacation rental issue.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE. MOTION CARRIED.**

**Eighth order of business:** New Business

- A. Approval of Reduction in Letter of Credit for Woodridge Estates

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE. MOTION CARRIED.**

- B. Consideration and possible action on agreement with ATC concerning possible road damage

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRAUSE TO APPROVE. MOTION CARRIED.**

- C. Approval of Amendment to Extend Contract and Add Zoning Administration Services with Independent Inspections, Ltd.

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning Items

- A. Next Plan Commission Meeting – November 18
- B. Annual Budget Hearing – November 19
- C. Next Town Board Meeting – November 25

*Chairman Kanter stated that he was appointed to the Plan Commission in 1992. He served continuously as Chairman of the Plan Commission from April 1994 to 1997. He was elected Town Board Supervisor in 1995 and Town Board Chairman in 1997. At the end of the next term, he will have been on the Town Board for 20 years and served as Town Chairman for 18. He will not be running for another term, as he feels it is time to take on other endeavors. It was a very difficult decision for him to make, but he has been involved in and accomplished many things, with the greatest being the passing of the referendum to build a new fire station/town hall.*

**Tenth order of business:** Adjournment

**MOTION MADE BY MR. KRAUSE, SECONDED BY MR. VAN HORN TO ADJOURN AT 8:00 P.M.  
MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: November 25, 2014