

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
February 14, 2017

Members Present: L. Krause, P. Van Horn, E. Kranick, R. Troy, B. Cooley

Others Present: S. Riffle, *Town Attorney*, T. Barbeau, *Town Engineer*, D. Roberts, *Highway Superintendent*, 2 citizens

Public Hearing: Prior to the start of the Town Board meeting there will be a public hearing in front of the Town Board to solicit public input regarding its intention to exercise police power in accordance with §66.0703, to levy special assessments for reconstruction and related storm water improvements to 2nd and 3rd Alley, Johnson's Park Subdivision. (Postponed on 11/29/16). *Chairman Krause called the public hearing to order at 7:00 p.m. and read the notice.*

Engineer Barbeau provided a summary of the project stating that reconstruction of the 2nd alley will be from Maple Avenue extending approximately 195 feet north and 90 feet east. The asphalt will be extended beyond where the alley turns to the east to allow the highway crew to push the snow into that area. Also, it allows for a turnaround for the plow truck. The area for snow storage and the turnaround will be re-graded to direct the water that flows down the hill to a catch basin manhole. The manhole connects to the storm sewer. There will be a storm sewer and 18" vertical face curb and gutter installed along the westerly side of the north/south portion of the 2nd alley to slope the water in the alley from east to west so that it flows in the gutter. Reconstruction of the 3rd alley will be from Maple Avenue extending approximately 300 feet north. It will include excavation or pulverization of existing asphalt within the limits, excavation and installation of an 8-inch stone base course for 12'x30' turnaround area west of the 3rd alley near the northerly limits, grade and shape existing base course and install a 12' wide asphalt pavement consisting of 4 inches of asphalt pavement in two-lifts. He reviewed the estimated project related costs totaling \$125,070 to be assessed to 7 residential equivalent units. The proposed assessment rate per REU is \$17,867.14.

Ed Welch, N27W30080 Maple Avenue, stated that all parties met, discussed the matter and are in 100% agreement with the information provided by the Town Engineer. He expressed appreciation to all parties for the hard work and dedication that has been put into this issue.

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:06 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of January 24, 2017, Town Board Minutes
**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE AS PRESENTED.
MOTION CARRIED.**

Fifth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2017 budget

B. 1) Accounts payable; 2) Payroll
Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #58285 – #58287 IN THE AMOUNT OF \$420.20,
#58292 - #58295 IN THE AMOUNT OF \$6,200.12 AND #58297 - #58415 IN THE AMOUNT OF
\$4,759,992.36**

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$29,238.02

MR. TROY/MR. KRANICK

MOTION CARRIED.

Sixth order of business: Communications (for discussion and possible action)

A. None

Seventh order of business: Unfinished BusinessA. Consideration and possible action: Special assessments for the reconstruction of 2nd and 3rd Alley, Johnson's Park Subdivision (tabled 11/29/16)**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

As the Town Board determined that it would not be in the best interest of the Town to include the cost to install the storm sewer in the special assessment, the decision was made to cap the rate at \$12,000 per residential equivalent unit.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO DIRECT THE TOWN ENGINEER TO PREPARE THE FINAL ASSESSMENT REPORT TO INCLUDE THE INDIVIDUAL SPECIAL ASSESSMENT RATE CAPPED AT \$12,000 PER UNIT COST AND DIRECT THE TOWN ATTORNEY TO PREPARE A FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS AT A PER UNIT COST OF \$12,000 TO BE PAID IN INSTALLMENTS OVER 7 YEARS. IF NOT PAID AFTER THE DUE DATE, ALL ASSESSMENTS OR INSTALLMENTS SHALL BE EXTENDED ON THE TAX ROLL AS A DELINQUENT TAX AGAINST THE PROPERTY AND SHALL ACCRUE INTEREST AT THE RATE EQUAL TO THAT CHARGED THE TOWN PLUS AN ADDITIONAL 0.5% ADMINISTRATION FEE. MOTION CARRIED.**Eighth order of business:** New BusinessA. Consideration and possible action on a request from Best Dam Bike Tour to use local roads in the Town of Delafield for the 34th annual MS ride on August 5**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE REQUEST FROM BEST DAM BIKE TOUR TO USE LOCAL ROADS IN THE TOWN OF DELAFIELD FOR THE 34TH ANNUAL MS RIDE ON AUGUST 5. MOTION CARRIED.**

B. Consideration and possible action on a request from the Pewaukee Lake Sailing School to run an event prior to April 1

Chairman Krause stated that the conditional use permit for Pewaukee Lake Sailing School/ Pewaukee Yacht Club is held by Waukesha County. Engineer Barbeau is of the opinion that Waukesha County will contact the Town for direction in handling the subject request.

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE A REQUEST FROM THE PEWAUKEE LAKE SAILING SCHOOL TO RUN AN EVENT PRIOR TO APRIL 1 TO BE HELD AT THE PEWAUKEE YACHT CLUB. MOTION CARRIED.

C. Consideration and possible action on request of Donna and Anthony Meyer Trust regarding the designation of Town owned land on the Land Use Map

MOTION MADE BY MR. TROY, SECONDED BY MR. VAN HORN TO APPROVE THE PLAN COMMISSION'S RECOMMENDATION TO DECLINE TOWN INTEREST IN PROCURING ANY OF THE MEYER PROPERTY AS A PARK. MOTION CARRIED.D. Consideration and possible action on Operator's License for the period of 7/1/16 to 6/30/18:
1. Andrea Boville – Buck Rub Outfitters

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE AN OPERATOR'S LICENSE FOR THE PERIOD OF 7/1/16 TO 6/30/18 FOR ANDREA BOVILLE, BUCK RUB OUTFITTERS. MOTION CARRIED.

Ninth Order of business: Announcements and Planning Items

- A. Spring Primary Election – February 21
- B. Next Town Board Meeting – February 28
- C. Next Plan Commission Meeting – March 7
- D. Next Park and Recreation Commission Meeting – March 13

Tenth Order of business: Adjournment

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO ADJOURN AT 7:23 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: February 28, 2017