

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
March 10, 2015

Members Present: P. Kanter, C. Dundon, L. Krause, C. Duchow

Members Absent: P. Van Horn

Others Present: D. Roberts, *Highway Superintendent*, P. Kozlowski, *Fire Chief*, M. Hoppe, *Deputy Fire Chief*, T. Kinley, *Assistant Deputy Fire Chief*, J. Formea, *Fire Department*, J. Wachtl, *Fire Department*, J. Mann, *Mannedge*, E. Kranick, *Plan Commissioner*, B. Cooley, *Plan Commissioner*, 5 Citizens

First order of business: Call to Order
Chairman Kanter called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of February 24, 2015 Town Board Minutes
The minutes will be filed as prepared by the clerk.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2015 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #55483 to #55522 IN THE AMOUNT OF \$183,178.89 AND DRAW #8 TO SCHERRER CONSTRUCTION IN THE AMOUNT OF \$358,108.63

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$37,709.26

MS. DUNDON/MR. KRAUSE

MOTION CARRIED

Sixth order of business: Communications (*for discussion and possible action*)

A. Timothy T. Kay (3/5/15), 2014 Lake Country Municipal Annual Review Report

None

Seventh order of business: Unfinished Business

A. Further discussion on new fire station/town hall

Mr. Mann stated there are no change orders this evening. The interior of the building will be substantially complete by the end of this week and final completion will be on March 30. The epoxy flooring bids were opened today and came in lower than the budgeted amount.

To get a temporary occupancy permit, the outside would need to be safe for the public. The asphalt parking lot cannot be done by the Annual Meeting (4/21). In order to hold the meeting in the new building it would cost approximately \$2,000 to "cold patch". The Town Board is not in favor of spending the money, so the Annual Meeting will be held in the existing Town Hall building.

Mr. Mann suggested that another "walk through" be scheduled. It will be held on Sunday, March 22 @ 2:00 p.m.

The move in date is scheduled for Friday, June 12. The Town Board directed the clerk to issue a press release re: this date. An open house will be scheduled for a Saturday or Sunday before the move in.

- B. Consideration and possible action on proposals for relocation to new Town Hall building (tabled 2/24/15)

MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO REMOVE FROM THE TABLE. MOTION CARRIED.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE SCHROEDER MOVING SYSTEMS ESTIMATE FOR MOVING. MS. DUCHOW –AYE, MS. DUNDON – AYE, MR. KRAUSE – AYE, CHAIRMAN KANTER – NAY. MOTION PASSED 3-1.

- C. Consideration and possible action on Kueny Architect's review of a report to re-purpose the existing Town Hall building

Jon Wallenkamp, Kueny Architects, displayed the site and floor plan for the subject project. The proposed plan reflects installation of a new French drain and drainage swale on the north side of the building, as the floor is 4 inches lower than the grade. The structural integrity is in good shape. He is proposing to: keep the current stairwell, install a new 16' wide, 14' high overhead door and relocate the current gas meter. He provided an "Option A" that includes painting the current façade and "Option B" proposing the installation of brick that was left over from the new building.

The Town Board requested that more options and allocated costs be provided for review at the next meeting.

Eighth order of business: New Business

- A. Consideration and possible action on the purchase of a new fire engine

Deputy Fire Chief Kinley stated that he, Lt. Jeremy Wachtl, Lt. Jamie Formea and Andrew Karnes made up the committee to replace the new engine. \$341,000 was put away in the 2014 budget. The current 3161 e-chassis is 21 years old and has electrical and maintenance problems. The transmission does not shift properly and does not always start. It also has aging pump problems. According to NFPA's guidelines, any vehicle that is over 20 years should be put into a reserve capacity and used as a second engine. The 2nd engine is also a 20 year vehicle and is more reliable than the 3161. This is a safety issue when there are no reliable engines.

Lt. Formea stated that the Town has partnered with Pierce and Reliant Fire. Pierce is a Wisconsin company. The committee is proposing the purchase of a 2015 Pierce quantum with a 500 engine and a top-mount pump (\$613,511.00).

Lt. Wachtl stated that, in order to keep costs down, they looked into the 450 engine. This model reduces the following features of the 500 engine: on-board foam system, high end electronics, consists of different roll-up doors, removes flow meters, has a stand-alone generator and removes the light tower with 6 light heads. The cost of this engine is \$549,270. If payment of \$341,000 is made at the time of contract entry, a discount of \$17,755.00 will be applied, bringing the final cost to \$531,515.

Deputy Fire Chief Kinley stated that the department is putting the 3161 on the market and the 3162 will need preventative maintenance. He discussed the option of paying an additional cost to the contractor to provide a performance bond.

MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE PURCHASE OF THE TRUCK WITHOUT THE BID BOND. MOTION CARRIED.

The Town Board directed the clerk to forward the agreement to the Town Attorney for review.

- B. Consideration and possible action on Ehlers Letter of Engagement to provide services to assist the Town of Delafield in meeting its continuing disclosure obligations

Chairman Kanter stated that we addressed this issue in June of last year, agreed on a different cost and signed the document.

MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MS. DUNDON TO REQUEST THAT A REPRESENTATIVE FROM EHLER'S ATTEND A FUTURE MEETING TO EXPLAIN THE COST INCREASE. MOTION CARRIED.

- C. Consideration and possible action on changing the location of the Annual Town Meeting

The meeting will be held here as previously scheduled.

Ninth Order of business: Announcements and Planning Items

- A. Next Town Board Meeting – March 24
- B. Next Plan Commission Meeting – March 31 (possible quorum of Town Board needed)
- C. Spring Election – April 7
- D. Next Park and Recreation Commission Meeting – April 13

Tenth order of business: Adjournment

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRAUSE TO ADJOURN AT 7:20 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: