

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**March 22, 2016**

**Members Present:** L. Krause, C. Duchow, E. Kranick, R. Troy

**Members Absent:** P. Van Horn

**Others Present:** T. Barbeau, *Town Engineer*, H. Jeanson, *Rotroff, Jeanson & Co.*, D. Dupies, *Park and Recreation Chairman*, A. Lorbach, *Park and Recreation Coordinator*, *Captain Larsuel*, *2 Citizens*

**First order of business:** Call to Order  
Chairman Krause called the meeting to order at 7:00 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of March 8, 2016 Town Board Minutes  
**MOTION MADE BY MR. TROY, SECONDED BY MS. DUCHOW TO APPROVE AS PRESENTED. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:  
A. Report on budget sub-accounts and action to amend 2015 budget per audit

*Mr. Jeanson reviewed the proposed 2015 budget amendment per audit. (A copy of this document is available for review in the Clerk's office.) He stated that even though these numbers may look unfavorable, the general fund balance grew substantially.*

**MOTION MADE BY MR. TROY, SECONDED BY MS. DUCHOW TO APPROVE THE BUDGET AMENDMENT PER AUDIT AS PRESENTED. MOTION CARRIED.**

B. 1) Accounts payable; 2) Payroll  
Accounts Payable  
**MOVED TO APPROVE PAYMENT OF CHECKS #56929 AND #56958 IN THE AMOUNT OF \$145,329.12**  
Payroll  
**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$40,932.90**

**MS. DUCHOW/MR. KRANICK**

**MOTION CARRIED**

**Sixth order of business:** Communications (*for discussion and possible action*)  
A. None

**Seventh order of business:** Unfinished Business  
A. Discussion and possible action on Highway 18 Corridor Study (tabled 3/8/16)

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Chairman Krause directed attention to Engineer Barbeau's letter to WI DOT dated March 22. The Town Board is in favor of sending this letter.*

B. Consideration and possible action on a budget amendment of approximately \$2060 to cover the cost to join the Urban Towns Committee (tabled 3/8/16)

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Mr. Troy stated that he met with the Town Clerk and Fire Chief to request that the Clerk lower her budget by \$700.00 and the Fire Chief to lower his budget by \$1360.00 in order to allow the Town to join the Urban Towns Committee.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO REDUCE THE CLERK AND FIRE DEPARTMENT BUDGETS AND THAT THE FUNDS FROM THE REDUCTIONS BE USED TO FUND THE 2016 URBAN TOWNS COMMITTEE MEMBERSHIP. MOTION CARRIED.**

**Eighth order of business:** New Business

A. Town Engineer's Presentation of the Annual Stormwater Report

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE THE ANNUAL STORMWATER REPORT AS PRESENTED AND REQUEST THAT THE TOWN CHAIRMAN SIGN IT. MOTION CARRIED.**

B. Award of Bid for North Shore Park Improvement

*Engineer Barbeau stated that the subject bids came in very favorable. Western Contractors has been in business since 1975. He has worked with them on many projects, and they are a very respectable and reputable company. The requirement is to award the bid to the lowest responsible bidder. Engineer Barbeau recommended approval to award the contract to Western Contractors in the base amount of \$72,721.00, with the understanding that there may be additional costs for watering if needed. The Park and Recreation Commission unanimously approved the bid from Western Contractors.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO AWARD THE BID TO WESTERN CONTRACTORS AT THE COST OF \$72,721.00. MOTION CARRIED.**

C. Consideration and possible action on Resolution to Change the Town of Delafield Polling Place for Wards 7, 8 to the Town of Delafield Town Hall for the August 9 Primary Election

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE THE RESOLUTION TO CHANGE THE TOWN OF DELAFIELD POLLING PLACE FOR WARDS 7, 8 TO THE TOWN OF DELAFIELD TOWN HALL FOR THE AUGUST 9 PRIMARY ELECTION. MOTION CARRIED.**

D. Consideration and possible action on Operator Licenses for the period of 7/1/14 to 6/30/16:  
1) John Ayer – *Golden Anchor*

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.**

2) Claire Monzel – *Pewaukee Yacht Club*

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.**

- E. Consideration and possible action on Alcohol Permit for an event to be held at Elmhurst Park on 7/16/16

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning Items

- A. Spring Election – April 5
- B. Next Plan Commission Meeting – April 6 - cancelled
- C. Next Town Board Meeting – April 12
- D. Annual Meeting – Tuesday, April 19
- E. Next WI Towns Association, Waukesha County Unit Meeting, Wednesday, April 27 – Town of Waukesha

**Tenth order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO ADJOURN AT 7:35 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: