

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**March 8, 2016**

**Members Present:** L. Krause, P. Van Horn, C. Duchow, E. Kranick, R. Troy

**Others Present:** T. Kay, *Lake Country Municipal Court Judge*, T. Barbeau, *Town Engineer*, T. Fockler, *Building Inspector*, K. Smith, *Lake Country Reporter*, 9 Citizens

**First order of business:** Call to Order

Chairman Krause called the meeting to order at 7:10 p.m.

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments

*There were no citizen comments.*

**Fourth order of business:** Approval of February 23, 2016 Town Board Minutes

*Chairman Krause directed attention to Item 8D and requested that the following be added: "The Town Board unanimously approved use of the Town Hall lobby for the egg hunt face painting event."*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE WITH THE SUGGESTED REVISION. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2016 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #56929 AND #56932 TO #56955 IN THE AMOUNT OF \$25,569.48**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$27,695.72**

**MS. DUCHOW/MR. KRANICK**

**MOTION CARRIED**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. Consideration and possible action regarding possible offers to purchase and issues that may impact upon sale concerning the old Town Fire Station property

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO MOVE FORWARD WITH THE COUNTEROFFER AS DISCUSSED IN THE CLOSED SESSION. MOTION CARRIED.**

**Eighth order of business:** New Business

A. Timothy T. Kay - Lake Country Municipal Court Annual Update

*Judge Kay complimented the Town Board on the new Fire Station/Town Hall facility. He provided an update on the 2015 operations of the Lake Country Municipal Court. As a result of the Court operating within the budget, there is no cost to any of the 17 member municipalities and; therefore, no cost to the taxpayers. Due to a slight deficit in the number of citations, hours were reduced for part-time staff. Judge Kay stated that the Court is self-sustaining and very proud of it. He continues to make referrals every month to the "Your Choice Program", which*

*has helped to substantially lower fines and/or driver license suspensions based upon completion of such a program. He praised the professionalism of all Lake Country Municipal Court Law Enforcement Officers.*

- B. Consideration and possible action regarding ordinance violations at N20W28432 Beach Road, and opportunity for property owner to show cause why the Town should not commence enforcement

*Jay Sindic, W290 N1109 Elmhurst Drive, spoke on behalf of his mother. He stated that she was unable to attend this evening, because she is in rehab at the current time. She has tried to get a reverse mortgage and home equity line without success. The property is now listed with Shorewest. Chairman Krause stated that these violations have been going on for a long time now, and the Town needs closure. Mr. Van Horn stated that the existing trailer is parked illegally and the excessive amount of junk outside this property, that fronts Pewaukee Lake, needs to be cleaned up.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. VAN HORN TO GRANT A 30-DAY EXTENSION TO THE SUBJECT PROPERTY TO REPAIR AND CORRECT ALL NON-COMPLIANCE ITEMS LISTED IN THE LETTER TO AUDREY SINDIC DATED OCTOBER 13, 2015, WITH THE EXCEPTION OF REPAIRING THE HOUSE BURNED OUT ON THE WEST END. MOTION CARRIED.**

- C. Consideration and possible action on acquisition of property from Waukesha County in the vicinity of Hillcrest Drive

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. TROY TO PURCHASE THE PROPERTY FROM WAUKESHA COUNTY DISCUSSED IN THE CLOSED SESSION FOR THE TERMS DISCUSSED. MOTION CARRIED.**

- D. Consideration and possible action on DaySpring Baptist Church Conditional Use Permit

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE THE CONDITONAL USE PERMIT FOR DAYSPRING BAPTIST CHURCH. MOTION CARRIED.**

- E. Consideration and possible action on Ordinance to Adopt an Amendment to the Town of Delafield Comprehensive Development Plan

*Engineer Barbeau stated that this Ordinance is the result of DaySpring Baptist Church's request to operate on lands currently designated as Commercial and Office Park. The purpose of amending the Land Use Plan map to Governmental and Institutional is to be consistent with the proposed use of the property and to allow for the construction of a church facility.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE. MOTIOIN CARRIED.**

- F. Discussion and possible action on Highway 18 Corridor Study

*Engineer Barbeau provided a summary of the proposed study stating that the Town Board and Plan Commission expressed concerns, especially regarding the installation of intersections through people's land. Chairman Krause stated as the Town is not in favor of being bound to anything, we will not sign off on the memorandum of understanding. Engineer Barbeau will draft a letter to the DOT expressing the Town's thoughts regarding the proposed Access Management Vision and bring it back to the Town Board for review.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. DUCHOW TO TABLE THE HIGHWAY 18 CORRIDOR STUDY DISCUSSION. MOTION CARRIED.**

- G. Consideration and possible action on changing the speed limit on Maple Avenue between Golf Hills Drive and Golf Road

*Chairman Krause stated that he has received calls regarding the consistency of the speed limit on Maple Avenue. Currently, it is 45 mph on Maple Avenue between Golf Hills Drive and Golf Road. As the Lake Country Trail and golf course is located in this area, it makes good common sense for public safety to reduce the speed limit to 35 mph. Mr. Kranick also stressed the importance of enforcement of the reduction. Engineer Barbeau stated that he will need to create a one-page findings, as this request requires meeting certain DOT criteria. After complete, he will bring it back to the Town Board for review.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO AUTHORIZE ENGINEER BARBEAU TO CREATE A ONE-PAGE FINDINGS REGARDING THE REQUEST TO CHANGE THE SPEED LIMIT TO 35 MPH ON MAPLE AVENUE BETWEEN GOLF HILLS DRIVE AND GOLF ROAD. MOTION CARRIED.**

- H. Consideration and possible action on a budget amendment of approximately \$2060 to cover the cost to join the Urban Towns Committee

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO TABLE. MOTION CARRIED.**

- I. Consideration and possible action on a budget amendment for street signs

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.**

- J. Consideration and possible action on an Ordinance to Repeal and Recreate Sections 12.03(3)(b)(3), 12.03(3)(e)(3), 12.03(10)(c) of the Town of Delafield Municipal Code, Related to Alcohol Beverage Licenses Issued to Events Held at Multiple Locations

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. TROY TO APPROVE. MOTION CARRIED.**

- K. Consideration and possible action on request for use of Town of Delafield roads for the Best Dam Bike Tour on August 6, 2016

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. TROY TO APPROVE. MOTION CARRIED.****Ninth Order of business:** Announcements and Planning Items

- A. Next Park and Recreation Commission Meeting – March 14
- B. Next Town Board Meeting – March 22
- C. Spring Election – April 5
- D. Next Plan Commission Meeting – April 6
- E. Annual Meeting – Tuesday, April 19
- F. Next WI Towns Association, Waukesha County Unit Meeting, Wednesday, April 27 – Town of Waukesha

**Tenth order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO ADJOURN AT 8:05 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: March 22, 2016