

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**April 24, 2018**

**Members Present:** L. Krause, E. Kranick, R. Troy, C. Smith

**Members Absent:** P. Van Horn

**Others Present:** T. Dunker, *Waukesha County Sheriff's Dept., 5 citizens*

**First order of business:** Call to Order  
*Chairman Krause called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of April 10, 2018, Town Board Minutes  
**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE AS PREPARED BY THE CLERK. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2018 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #60176 – #60222 IN THE AMOUNT OF \$53,628.56**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$52,884.22**

**MR. TROY/MR. KRANICK**

**MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. Luke Sebald, Neumann Development (4/11/18), Re: November 17, 2017, Punch List Letter Walkthrough – Woodridge Estates Subdivision

*Chairman Krause stated that the subject letter provides an update and response to correspondence that he sent to Neumann Development (dated 11/17/17), on behalf of the Town Board, listing items required to be accomplished before acceptance of the Woodridge Estates Subdivision.*

B. Eric J. Larson (4/13/18), Re: 2018 Board of Review – New Laws

*Chairman Krause stated that Attorney Larson is recommending the Board of Review utilize the Department of Revenue video that describes the subject new laws.*

**Seventh order of business:** Unfinished Business

A. FRED-Tumblebrook LTD Partnership, Mike Schiltz, agent, Re: Consideration and possible action on a request for an exception to Section 18.06 (1)(d)7. of the Town code to allow more than 14 lots on a cul-de-sac (Golf View Drive) as provided for in Section 18.10 of the Town Code (tabled 4/10/18)

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Chairman Krause stated that the subject lot is not constrained by State Statute provided that any legal issues are cleared up. If the Town Board is inclined to allow this Outlot to be used as a residential parcel, the following steps need to be met:*

1. *The Town Board would need to grant a modification to the 2-access requirement per Section 18.10 of the Town Code.*
2. *The Town Board would need to approve an amendment to the deed restrictions to allow Outlot 3 to be used as a residential lot.*
3. *Refer Items 1 and 2 to the Plan Commission for recommendation before any action is taken.*
4. *Any action that the Town may take to allow Outlot 3 to be used as a residential lot must be conditioned upon the developer proving that all necessary approvals have been granted to appropriately remove or revise condition number 15 of the deed restrictions.*

*Mr. Smith is of the opinion that this is being brought to the Town Board too early, as it is something that needs to be worked out between the builder and homeowners first.*

*Mr. Troy stated that when Fudiciary developed this lot, all the other lots had deed restrictions. Before this request can be approved, deed restrictions have to go on title, the Town has to give an exception to Section 18 of the Code, the developer has to obtain 60% of approval from the neighbors to amend the deed restrictions and further review performed by Engineer Barbeau. The Town Board is in favor of this proposal if all steps are taken.*

*Mr. Kranick is of the opinion that the Town should approve the 2 access issue and make it contingent upon the developer working on the deed issue as a first step.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO TABLE. MOTION CARRIED.**

- B. Consideration and possible action on Operator's License for the period of 7/1/16 to 6/30/18:  
*Paul Snyder – Kim's Lakeside (tabled 4/10/18)*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO REMOVE FROM THE TABLE. MOTION CARRIED.**

**MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO APPROVE AN OPERATOR'S LICENSE FOR THE PERIOD OF 7/1/16 TO 6/30/18 FOR PAUL SNYDER – KIM'S LAKESIDE. MOTION CARRIED.**

**Eighth order of business:** New Business

- A. Appointment of Plan Commission

*Chairman Krause stated his recommendation to re-appoint Clare Dundon, as she offers valuable perspective to the Commission.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO RE-APPOINT CLARE DUNDON TO SERVE ANOTHER 3-YEAR TERM ON THE PLAN COMMISSION. MOTION CARRIED.**

- B. Softball Update

*Mr. Kranick stated that we have a total of 17 teams: 1- girls slow pitch (ages 9-12), 1 - fast pitch (ages 12-14), 6 - t-ball, 4 - coach pitch, 3 - boys (ages 8-12), 2 – boys (ages 11-12). The Town has also received 17 sponsorships.*

- C. Discussion and possible action – approval to hire an Administrative Assistant

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE HIRE OF LORI SCHMELING TO SERVE AS ADMINSTRATIVE ASSISTANT AT THE RATE OF \$16/HR., HOURS TO BE DETERMINED. MOTION CARRIED.**

D. Town Board Liaisons

*Chairman Krause stated his assignment of highway department liaison to Mr. Kranick and park and recreation commission liaison to Mr. Smith.*

**Ninth Order of Business:** Announcements and Planning Items

- A. Next WI Towns Waukesha County Meeting – Wednesday, April 25 – Town of Mukwonago  
7:00 p.m.
- B. Next Plan Commission Meeting – May 1
- C. Next Town Board Meeting – May 8
- D. Next Park and Recreation Commission Meeting – May 14
- E. Board of Review – May 22 – Adjourn to Thursday, July 5 – 7:00 p.m.

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN AT 7:37 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: