

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
January 28, 2020 @ 6:30 PM

Members Present: Chairman Troy, Supervisor Kranick, Supervisor Cooley and Supervisor Dionisopoulos. Also present was Clerk/Treasurer Dan Green.

Members Absent: Supervisor Van Horn

First order of business: Call to Order
Chairman Troy called the meeting to order at 6:30 p.m.

Second order of business: Pledge of Allegiance
Chairman Troy led all in the Pledge of Allegiance.

Third order of business: Citizen Comments: None

Fourth order of business:
A. Approval of January 14, 2020 Town Board Minutes

MOTION MADE BY SUPERVISOR COOLEY TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. SUPERVISOR DIONISOPOULOS SECONDED. MOTION CARRIED UNANIMOUSLY.

Fifth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2019 budget

MOTION MADE BY SUPERVISOR KRANICK TO APPROVE AMENDING THE 2019 BUDGET TO INCREASE \$79,839.17 IN BUILDING PERMIT REVENUE (ACCT: 10-44310) AND \$79,839.17 IN INSPECTION: OTHER CONTRACTED SERVES (EXPENSE ACCT: 10-52400-299). SUPERVISOR COOLEY SECONDED. MOTION CARRIED UNANIMOUSLY

- A. Report on budget sub-accounts and action to amend 2020 budget
- B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOTION MADE BY SUPERVISOR KRANICK TO APPROVE THE CHECKS #62760 - #62837 IN THE AMOUNT OF \$118,122.29. SECONDED BY SUPERVISOR COOLEY. MOTION CARRIED UNANIMOUSLY.

Payroll

MOTION MADE BY SUPERVISOR KRANICK TO APPROVE THE PAYROLLS DATED JANUARY 24, 2020 IN THE AMOUNT OF \$36,626.07. SECONDED BY SUPERVISOR COOLEY. MOTION CARRIED UNANIMOUSLY.

Sixth order of business: Communications (for discussion and possible action)

Seventh order of business: Unfinished Business

- A. Discussion and possible action on concern re: condition of property at S1W31448 Hickory Hollow Ct. – No Update.
- B. Discussion and possible action on code enforcement options for the property located at N14W28109 Silvernail Rd. – No Update.
- C. Discussion and possible action regarding building inspector services.

Chairman Troy stated he met with the building inspector, Dave Hendrix and Supervisor Kranick. They negotiated the proposal and the basis for a new contract. He hopes to have this on the first meeting in February.

Eighth order of Business: New Business

- A. Discussion and possible action on Ordinance 2020-01, An Ordinance to repeal and re-create Section 12.06(7) of the Town Code concerning the number of dogs in single family homes.

Chairman Troy explained he and Dan Green met with Attorney Larson last week to discuss the ripple effect of changing the dog ordinance. He expects another zoning code amendment to be made to change the Kennel License so it is consistent with the change to the number of dogs allowed.

MOTION BY SUPERVISOR KRANICK TO APPROVE ORDINANCE 2020-01, AN ORDINANCE TO REPEAL AND RE-CREATE SECTION 12.06(7) OF THE TOWN CODE CONCERNING THE NUMBER OF DOGS IN SINGLE FAMILY HOMES. SECONDED BY SUPERVISOR DIONISOPOULOS. MOTION CARRIED UNANIMOUSLY.

- B. Discussion and possible action on Ordinance 2020-02, An Ordinance to create the position of Town Administrator, Clerk/Treasurer.

MOTION TO APPROVE ORDINANCE 2020-02, AN ORDINANCE TO CREATE THE POSITION OF TOWN ADMINISTRATOR, CLERK/TREASURER BY SUPERVISOR COOLEY. SECONDED BY SUPERVISOR KRANICK. MOTION PASSED UNANIMOUSLY.

- C. Discussion and possible action on the Town Administrator, Clerk/Treasurer job description.

Chairman Troy explained that the job description may come back to the Board if there are any concerns from Supervisor Van Horn.

MOTION BY SUPERVISOR KRANICK TO APPROVE THE JOB DESCRIPTION FOR THE TOWN ADMINISTRATOR, CLERK/TREASURER. SECONDED BY SUPERVISOR COOLEY. MOTION PASSED UNANIMOUSLY.

- D. Mike Walden, R&R Insurance Services, Inc., Discussion and possible action on 2020 property and liability coverages.

Mr. Walden explained that the initial quote he gave Mary Elsner was \$83,996. The total cost came in under budget by over \$2,000. He reviewed page by page the renewal policy for building, property in the open, crime, workers compensation and other additional coverages. Mr. Walden explained that the quote for raising the deductible to \$5,000 would increase the total premium by \$394. The board agreed that the Commercial Inland Marine policy would be beneficial to raise the deductible from \$1,000 to \$2,500 since there has not been a claim in a long time. They also agreed to remove the stump grinder and the Mercury Outboard Motor.

Mr. Walden reviewed the Auto renewal policy which holds a \$5,000 deductible. The Town increased their vehicle coverage value by \$54,000 with some additions and deletions throughout. The Board agreed that the utility trailer should be taken off the policy in regards to physical damage but should be kept on for liability coverage.

Mr. Walden reviewed the General Liability coverage and reviewed the Injunctive Relief policy as well as the auto med-pay policy. The Board agreed that there was no need for the auto med-pay but agreed to opt for the injunctive relief policy. Mr. Walden explained that the workers compensation rates went down 11%, however there were still some claims that were sitting out there.

MOTION BY SUPERVISOR KRANICK TO APPROVE THE 2020 PROPERTY AND LIABILITY COVERAGE AS PRESENTED WITH MODIFICATIONS MADE TO THE COMMERCIAL INLAND MARINE POLICY, OPTING FOR THE INJECTIVE RELIEF POLICY AND THE REMOVAL OF THE

UTILITY TRAILER TO THE AUTO POLICY. SECONDED BY SUPERVISOR COOLEY. THE MOTION PASSED UNANIMOUSLY.

Ninth order of Business: Announcements and Planning items:

- A. Next Plan Commission Meeting – February 4, 2020 @ 6:30
- B. Next Town Board Meeting – Tuesday, February 11, 2020 @ 6:30
- C. Zoning Code Amendment Joint Public Hearing – February 17, 2020 @ 6:30
- D. Park and Planning Commission Public Hearing (Waukesha County) – February 20, 2020 @ 1:00 pm
- E. Special Plan Commission Meeting – Monday, February 24, 2020 @ 6:30
- F. Town Board – Tuesday, February 25, 2020 @ 6:30
- G. Town Board Meeting – Tuesday, March 10, 2020 @ 6:30

Tenth order of Business: Adjournment

SUPERVISOR KRANICK MADE A MOTION TO ADJOURN THE JANUARY 28, 2020 TOWN BOARD MEETING AT 7:10 PM. SECONDED BY SUPERVISOR COOLEY. THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted:

Dan Green, CMC/WCMC
Town Clerk/Treasurer

Minutes Approved: