

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**May 14, 2019**

**Members Present:** R. Troy, P. Van Horn, E. Kranick, B. Cooley

**Members Absent:** C. Smith

**Others Present:** T. Barbeau, *Town Engineer*, T. Weiss, *Waukesha County Sheriff's Dept.*, G. Meerschaert, *Building Inspector*, 6 citizens

**First order of business:** Call to Order  
*Chairman Troy called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of April 23, 2019, Town Board Minutes  
**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2019 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #61795 – #61841 IN THE AMOUNT OF \$103,585.46**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$53,132.55**

**MR. KRANICK/MR. COOLEY**

**MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. 2020 Town Budget Planning – tabled 3/12/19

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Chairman Troy stated that he contacted Attorney Larson and Mr. Jeanson to request that they draft a timetable of the necessary steps, to be reviewed by the Town Board, if a referendum was held in the fall. The timetables will be addressed at the next meeting in two weeks.*

*Mr. Kranick stated that he further researched the matter on ways to be more transparent with our residents re: the budget. He was informed that there is a video available that provides insight on ways to utilize the website, track public safety and highways and better understand the finances of the town. The general consensus of the Town Board is to view the subject video at the end of an upcoming Town Board meeting.*

B. Stormwater drainage issue review in the vicinity of W284 N3298 Lakeside Road

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Mr. Kranick spoke on behalf of Highway Superintendent Roberts stating that the pipe was cut back and the water to Ms. Wagner's property has significantly diminished.*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE. MOTION CARRIED.**

C. John and Victoria Ziegler, N20W29901 Glen Cove Rd., Permission to connect to storm drain system (tabled 4/23/19)

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Engineer Barbeau provided background information re: the subject request to connect a pipe from the rear yard of Mr. Ziegler's lot to an existing storm sewer located on the south side of Glen Cove Road. Mr. Ziegler's land is affected by water that flows east-to-west behind the homes on the south side of Glen Cove Road. A pipe of unknown origin is located in the rear of the yard two houses west of Mr. Ziegler's property that appears to run in a southwesterly direction and outlets approximately 6 houses west of the subject property. Engineer Barbeau stated that, in 1998, the Town Board allowed the property owner to hook up to a pipe from his rear yard to the pipe system along Glen Cove Road. He provided concerns re: the effects of adding additional storm water to the pipe system.*

*John Ziegler, reiterated that his yard is unusable. He is proposing to connect into the pipe at the northwest corner of his property. He provided an engineering analysis displaying potential water runoff to be collected, sizing of existing storm water system and conclusion.*

*Engineer Barbeau was directed to review the calculations provided by Mr. Ziegler and report back at the meeting in two weeks.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO TABLE TO ALLOW TOWN STAFF TO REVIEW THE ENGINEERING ANALYSIS PROVIDED BY MR. ZIEGLER AND REPORT BACK WITH FINDINGS AT THE MEETING IN TWO WEEKS. MOTION CARRIED.**

**Eighth order of business:** New Business

A. Introduction – Deputy Taylor Weiss, Waukesha County Sheriff's Department

*Chairman Troy introduced Deputy Weiss to the Town Board. The Town Clerk was directed to contact Inspector Gumm re: the status of requested patrol activity reports.*

B. Appointments to Plan Commission – Christie Dionisopoulos and Edward Kranick

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPOINT CHRISTIE DIONISOPOULOS TO THE PLAN COMMISSION TO SERVE A THREE-YEAR TERM. MOTION CARRIED.**

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO RE-APPOINT EDWARD KRANICK TO THE PLAN COMMISSION TO SERVE ANOTHER ONE-YEAR TERM. MR. VAN HORN – AYE, MR. KRANICK – ABSTAINED, CHAIRMAN TROY – AYE, MR. COOLEY – AYE. MOTION PASSED 3-1.**

C. Approval to sell 1994 Ford and 1997 GMC

*Mr. Kranick stated that Mr. Roberts is requesting to sell the subject trucks, as a result of receiving 2 new trucks last year, by listing them online and displaying them.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. COOLEY TO APPROVE THE SALE OF THE 1994 FORD AND 1997 GMC AS REQUESTED. MOTION CARRIED.**

D. Discussion with Gary Meerschaert, SAFEbuilt, re: Inspection Services

*Mr. Meerschaert stated the need for additional office hour coverage due to the volume of building in the town and zoning and code enforcement issues.*

Chairman Troy stated that he will review the contract, contact SAFEbuilt and re-address at the next meeting.

E. Discussion re: Request for Proposals for Building Inspection Services

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO TABLE THE DISCUSSION RE: REQUEST FOR PROPOSALS FOR BUILDING INSPECTION SERVICES. MOTION CARRIED.**

F. Consideration and possible action to award the 2019 Town Road Paving Program contract

*Engineer Barbeau reviewed the 3 bids received for the subject project: Wolf Paving - \$286,341.75; Payne & Dolan, Inc. - \$313,350.25; and, Stark Pavement - \$338,105.75.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRANICK TO AWARD THE 2019 TOWN ROAD PAVING PROGRAM CONTRACT TO WOLF PAVING IN THE AMOUNT OF \$286,341.75. MOTION CARRIED.**

G. Gary Belcher, W289 N438 Elmhurst Road, Re: Consideration and possible action on Plan Commission's recommendation for approval of a Certified Survey Map to split the property into a residential lot and an Outlot

*Engineer Barbeau summarized the proposed request to split the subject 9.7 acre parcel of land into a 3.0 single family parcel and an outlot. He stated that the Plan Commission unanimously approved the request conditioned upon the terms of Note 1 shown on the CSM being recorded separately as a deed restriction, in a form approved by the Town Engineer and Town Attorney, simultaneously with the recording of the CSM; Note 3 to be changed to Note 2; all comments subject to Waukesha County review and incorporated into the document and the septic easement recorded.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE CERTIFIED SURVEY MAP TO SPLIT THE PROPERTY INTO A RESIDENTIAL LOT AND AN OUTLOT CONDITIONED UPON THE TERMS OF NOTE 1 SHOWN ON THE CSM BEING RECORDED SEPARATELY AS A DEED RESTRICTION, IN A FORM APPROVED BY THE TOWN ENGINEER AND TOWN ATTORNEY, SIMULTANEOUSLY WITH THE RECORDING OF THE CSM; NOTE 3 TO BE CHANGED TO NOTE 2; ALL COMMENTS SUBJECT TO WAUKESHA COUNTY REVIEW AND INCORPORATED INTO THE DOCUMENT AND THE SEPTIC EASEMENT RECORDED. MOTION CARRIED.**

H. Consideration and possible action on request from Metropolitan Builder Association to hold Parade of Homes in White Oak Conservancy August 9, 2019 thru September 2, 2019 (discussed 3/12/19)

*Engineer Barbeau reviewed the additional event details provided by the MBA. He stated his concerns re: proposed parking if it rains during the event. He suggested that the developer be responsible for monitoring the ditches and posting "no parking signs" on one side of the road. An enforcement element should be provided by the sheriff and paid for by the MBA. Engineer Barbeau was directed to place conditions on the event that are in the best interest of the town.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO TABLE THE PARADE OF HOMES REQUEST. MOTION CARRIED.**

I. Consideration and possible action on Operator's License for the period of 7/1/18 to 6/30/20:  
- Cassidy Kunding, Western Lakes Golf Club

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE AN OPERATOR'S LICENSE FOR THE PERIOD OF 7/1/18 TO 6/30/20 FOR CASSIDY KUNDINGER, WESTERN LAKES GOLF CLUB. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning items

- A. Board of Review – May 28, 7:00 p.m. (to be adjourned until July 11, 2019)
- B. Next Town Board Meeting – May 28 – immediately following Board of Review
- C. Next Plan Commission Meeting – June 4
- D. Next Town Board Meeting – June 11
- E. Next Park and Recreation Commission Meeting – June 13

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO ADJOURN AT 8:20 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: May 28, 2019