

TOWN OF DELAFIELD BOARD OF REVIEW
May 28, 2019

Members Present: R. Troy, P. Van Horn, E. Kranick, C. Smith, B. Cooley

Others Present: 7 citizens

First order of business: Call to Order

Chairman Troy called the Board of Review to order at 7:00 p.m.

Second order of business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN THE BOARD OF REVIEW TO THURSDAY, JULY 11 AT 7:00 P.M. AT THE TOWN HALL.

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
May 28, 2019

Members Present: R. Troy, P. Van Horn, E. Kranick, C. Smith, B. Cooley

Others Present: 7 citizens

First order of business: Call to Order

Chairman Troy called the meeting to order at 7:01 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments

There were no citizen comments.

Fourth order of business: Approval of May 14, May 17 and May 20, 2019, Town Board Minutes

MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2019 budget

B. 1) Accounts payable; 2) Payroll

Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #61853 – #61879 IN THE AMOUNT OF \$27,549.38

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$27,789.06

MR. COOLEY/MR. KRANICK

MOTION CARRIED.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO TAKE ITEM 8E OUT OF ORDER. MOTION CARRIED.

Eighth order of business: New Business

E. Appointments to Board of Appeals

MOTION MADE BY CHAIRMAN TROY, SECONDED BY MR. KRANICK TO NOMINATE ROSE SASICH AND NANCY BONNIWELL TO SERVE ANOTHER 3-YEAR TERM ON THE BOARD OF APPEALS. MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)

A. Nancy M. Bonniwell (5/7/19), Re: Shallock Farm – W330S1205 Hwy. C

Chairman Troy stated that this letter is informational only re: future plans for an event to be held at the subject property on June 20 between the hours of 12:00 p.m. – 4:00 p.m. Mr. Kranick expressed his appreciation for the notification.

B. Eric J. Larson (5/17/19), Re: Sales to Municipal Employees – Recent Legislation

Chairman Troy stated that due to confusion in interpreting and understanding the subject law, the State has made revisions by 2017 Wisconsin Act 65. He offered to review the Town Code for accuracy regarding sales of municipal property to employees.

Seventh order of business: Unfinished Business

A. 2020 Town Budget Planning – tabled 5/14/19

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO REMOVE FROM THE TABLE.
MOTION CARRIED.**

Chairman Troy stated that budget timelines were submitted by Attorney Larson, Mr. Jeanson and Clerk Elsner. If the Town Board decides to hold a referendum in November, the question would need to be submitted to the Waukesha County Clerk 70 days before the election. As the Town Board is not comfortable making a decision at this point, it was suggested that the matter be tabled for two weeks.

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO TABLE FOR TWO WEEKS.
MOTION CARRIED.**

B. Stormwater drainage issue review in the vicinity of W284 N3298 Lakeside Road (tabled 5/14/19)

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO REMOVE FROM THE TABLE.
MOTION CARRIED.**

Chairman Troy stated that he had a discussion with Ms. Wagner, and the issue has been resolved by the Town. Ms. Wagner is asking for some form of compensation from the Town. Chairman Troy requested that she prepare detailed information on what she wants and include supporting documentation for submittal.

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE. MOTION CARRIED.

C. John and Victoria Ziegler, N20W29901 Glen Cove Rd., Permission to connect to storm drain system (tabled 5/14/19)

**MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO REMOVE FROM THE TABLE.
MOTION CARRIED.**

John and Victoria Ziegler stated that they reviewed Engineer Barbeau's updated memo dated 5/28/19, and options 1 and 3 have not changed. They are in favor of option 2, which would allow them to extend a maximum sized 4-inch drain pipe from their rear yard to the existing pipe adjacent to Glen Cove Road. This option would require a right-of-way permit for excavation and connection to the pipe in the Town right-of-way. Mr. Ziegler stated that he has been in contact with Waukesha County, as he will also need to obtain a permit from them.

Mr. Van Horn informed Mr. Ziegler that as long as he does not hold the Town accountable for this work, he is in favor of the request.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO ALLOW THE ZIEGLERS TO EXTEND A 4-INCH (MAXIMUM SIZE) DRAIN PIPE FROM THEIR REAR YARD TO THE EXISTING PIPE ADJACENT TO GLEN COVE ROAD WITH THE REQUIREMENT TO ACQUIRE A RIGHT-OF-WAY PERMIT FOR EXCAVATION AND CONNECTION TO THE PIPE IN THE TOWN RIGHT-OF-WAY. MOTION CARRIED.

D. Consideration and possible action on request from Metropolitan Builder Association to hold Parade of Homes in White Oak Conservancy August 9, 2019 thru September 2, 2019 (tabled 5/14/19)

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO REMOVE FROM THE TABLE. MOTION CARRIED.

Bill Zach (Zach Development), Toby Van Sistine and Becky Crnkovich (Metropolitan Builders Association) stated their plans to handle traffic and parking issues at the subject event. The Town Board stressed the importance of parking on one side of the street to allow emergency vehicles to enter and the protection of ditches and landscaping. Mr. Zach was directed to communicate with the Town Clerk re: any issues as they occur.

Eighth order of business: New Business

A. Discussion with Pat Deklotz, School District of Kettle Moraine Superintendent, Re: post-referendum update and request for representation during consolidation study process

Ms. Deklotz stated her request for participation, from board member/s and recommended community members, to undertake a study projecting Kettle Moraine School District sustainability. The group will be asked to examine attendance areas and enrollment trends (historical as well as projections through 2028), understand space utilization and building capacity at the various schools, develop scenarios of possible grade consolidation and reconfiguration, receive estimates of financial impact and determine possible implications on the scenarios. The town clerk was directed to post Ms. Deklotz's letter on the website.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO TAKE ITEM 8G OUT OF ORDER. MOTION CARRIED.

G. Consideration and possible action on Operator's License for the period of 7/1/18 to 6/30/20:
- Tiffany Tallinger, Pewaukee Yacht Club

Ms. Tallinger summarized her background check and stated that she currently holds a license in the City of Pewaukee. Mr. Kranick informed Ms. Tallinger that the Town Board takes the matter of holding an operator's license very seriously, and it is important to understand that it's a privilege.

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

B. Discussion and possible action on Fire Dept. personnel

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE. MOTION CARRIED.

C. Discussion and possible action on drainage issue at Town Hall

Mr. Cooley reviewed the proposal submitted by Bedrock Sewer & Water, Inc. to install storm sewer. The general consensus of the Town Board is to direct the town engineer, Mr. Cooley and fire chief to review the issue and come up with additional proposals.

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE. MOTION CARRIED.

D. Discussion and possible action on Plan Commission's recommendation to approve up to 10 beehives at the Prairie Hill Waldorf School Property and not consider this request a substantial change to the Conditional Use Permit

MOTION MADE BY MR. COOLEY, SECONDED BY MR. SMITH TO APPROVE UP TO 10 BEEHIVES AT THE PRAIRIE HILL WALDORF SCHOOL, WITHIN 250 FT. OF SILVERNAIL RD. RIGHT OF WAY LINE, AND NOT CONSIDER THIS REQUEST A SUBSTANTIAL CHANGE TO THE CONDITIONAL USE PERMIT. MOTION CARRIED.

- F. Consideration and possible action on request for a Temporary Class "B" license to sell fermented malt beverages and a Temporary "Class B" license to sell wine at an event to be held at St. Anthony Congregation on June 15, 2019

MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO APPROVE A TEMPORARY CLASS "B" LICENSE TO SELL FERMENTED MALT BEVERAGES AND A TEMPORARY "CLASS B" LICENSE TO SELL WINE AT AN EVENT TO BE HELD AT ST. ANTHONY CONGREGATION ON JUNE 15, 2019. MOTION CARRIED.

Ninth Order of business: Announcements and Planning items

- A. Next Plan Commission Meeting – June 4
- B. Next Town Board Meeting – June 11
- C. Next Park and Recreation Commission Meeting – June 13

Tenth Order of business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO ADJOURN AT 7:57 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: June 11, 2019