

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
May 8, 2018

Members Present: L. Krause, E. Kranick, C. Smith

Members Absent: P. Van Horn, R. Troy

Others Present: T. Barbeau, *Town Engineer*, P. Kozlowski, *Fire Chief*, 3 citizens

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of April 24, 2018, Town Board Minutes
MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE WITH TWO CORRECTIONS. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2018 budget

B. 1) Accounts payable; 2) Payroll
Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #60230 – #60273 IN THE AMOUNT OF \$63,002.83

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$29,501.27
MR. KRANICK/MR. SMITH**

MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)
A. None

Seventh order of business: Unfinished Business
A. None

Eighth order of business: New Business

A. Discussion and possible action on Technical Rescue Service Contract between the Town of Delafield and City of Waukesha

Chief Kozlowski stated that the Town has been under contract with the City of Waukesha since 2003. Since that time, the Town has not called them in for technical rescue services. If we decide we do not want them under contract and would need their services, the cost would be 5 times what is currently charged. The Town is very reliant on the City of Waukesha for these services. In order to avoid paying for services we are not utilizing, his advice would be to adopt a chargeback allowance ordinance.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO NOT APPROVE THE CONTRACT WITH THE CITY OF WAUKESHA, AND DIRECT STAFF TO DRAFT A CHARGEBACK ORDINANCE TO BE REVIEWED BY THE TOWN ATTORNEY AND BROUGHT BACK TO THE TOWN BOARD FOR CONSIDERATION. MOTION CARRIED.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO TAKE ITEM 8C OUT OF ORDER. MOTION CARRIED.

C. Discussion and possible action on sale of fire department trailer.

MOTION MADE BY MR. SMITH, SECONDED BY MR KRANICK TO SELL THE 1999 FIRE DEPARTMENT TRAILER FOR \$1700.00. MOTION CARRIED.

B. Discussion and possible action on Ordinance to Repeal Section 12.03(3)(f) 1.e. of the Town of Delafield Municipal Code Concerning Fingerprinting and Photographing of Operator's Licensees

MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK, TO APPROVE THE ORDINANCE TO REPEAL SECTION 12.03(3)(F) 1.E. OF THE TOWN OF DELAFIELD MUNICIPAL CODE CONCERNING FINGERPRINTING AND PHOTOGRAPHING OF OPERATOR'S LICENSEES. MOTION CARRIED.

D. Discussion and possible action on Proposal for Roof Specifications for Town of Delafield Garage

Engineer Barbeau directed attention to a proposal from Industrial Roofing Services, Inc. to serve as a rep. for the installation of a roof on the Town of Delafield Garage. The proposal includes all services necessary to furnish system analysis and selection, system design and project administration at a rate of 7% of the lowest responsible bid received (\$2500 minimum fee). He stated the importance of utilizing this type of expertise in selecting and installing a roof system that will meet long term needs.

Dave Angove spoke on behalf of Industrial Roofing Services, Inc., stating that their company has been in business for over 20 years and has performed services for other municipalities. PHASE I of the proposed project could be completed in approximately 4 weeks. An interview process will occur with Town staff to meet all expectations.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE THE PROPOSAL FROM INDUSTRIAL ROOF SERVICES, DATED APRIL 30, 2018, CONTINGENT UPON REFERENCE CHECKS AND CORRECTION OF TYPOGRAPHICAL ERRORS IN THE PROPOSAL. MOTION CARRIED.

E. Discussion and possible action on Plan Commission's recommendation for Patricia Mayer Revocable Trust of 2012 Revocable Trust to add a 33-foot wide reservation along the west side of proposed Lots 1 and 2 on a previously approved, but not recorded, Certified Survey Map located at S11 W30520 Summit Avenue

Engineer Barbeau stated that the Plan Commission recommended approval of the request for a 33 foot reservation of land on the west side of lots 1 and 2 on the Mayer property from USH 18, to the north end of the property, and also a 20' dedication of additional Row adjacent to Lot 1 along USH 18.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO RE-APPROVE THE CERTIFIED SURVEY MAP DATED MAY 9, 2017, FOR PATRICIA MAYER REVOCABLE TRUST OF 2012 THAT INCLUDES AN ADDITIONAL 20 FOOT DEDICATION ADJACENT TO LOT 1 ON USH 18, AND A 33 FOOT RESERVATION ALONG THE WEST SIDE OF LOTS 1 AND 2, AS RECOMMENDED BY THE PLAN COMMISSION, SUBJECT TO THE ADDITION OF THE FOLLOWING NOTES ON THE CSM:

- 1. THE RESERVATION IS FOR THE BENEFIT OF THE TOWN OF DELAFIELD FOR FUTURE ROAD PURPOSES AND IS LOCATED IN ACCORDANCE WITH THE WISDOT ACCESS MANAGEMENT PLAN FOR USH 18.**

2. **THE RESERVATION SHALL BE OFFERED FOR 100 YEARS OR UNTIL SUCH TIME THAT A ROADWAY IS CONSTRUCTED IN THE RESERVATION AREA AND THE LAND IS ACCEPTED BY THE TOWN BOARD OF THE TOWN OF DELAFIELD.**
3. **UNTIL SUCH TIME THAT THE TOWN ACCEPTS THE RESERVATION, THE OWNER OF THE LAND SHALL HAVE THE RIGHT TO USE AND MAINTAIN THE LAND CONSISTENT WITH THE UNDERLYING ZONING, EXCEPT THAT NO STRUCTURES SHALL BE CONSTRUCTED WITHIN THE RESERVATION AREA, SUBJECT TO REVIEW OF THESE NOTES BY THE TOWN ATTORNEY. MOTION CARRIED.**

F. Consideration and possible action on approval of Developer's Agreement for White Oak Conservancy

Engineer Barbeau reviewed suggested changes by the Town Attorney.

MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO APPROVE THE DEVELOPER'S AGREEMENT FOR WHITE OAKS CONSERVANCY SUBJECT TO INCORPORATING CHANGES AND FINAL REVIEW BY STAFF. MOTION CARRIED.

G. Consideration and possible action on request for waiver of the suspension of the Conditional Use Permit moratorium

Engineer Barbeau stated that there is an allowance for a day care in the original Church of the Resurrection Conditional Use. Lake County Childcare has applied for a Conditional Permit to run a daycare in the existing unused space that has been leased for many years. The owners applied during the period in which the Town set a three month moratorium on the issuance of CUP's, beginning February 13 and are requesting that the Town Board grant an exception to the terms of the moratorium. The Plan Commission is in favor of this request.

MOTION MADE BY MR. SMITH, SECONDED BY MR. KRANICK TO GRANT A WAIVER FROM THE CONDITIONAL USE MORATORIUM FOR THE CHURCH OF THE RESURRECTION ONLY BECAUSE A SIMILAR OR SAME CONDITIONAL USE HAS BEEN IN USE BY THIS LOCATION IN THE PAST. MOTION CARRIED.

H. Appointment of Plan Commissioner

MOTION MADE BY CHAIRMAN KRAUSE, SECONDED BY MR. SMITH TO RE-APPOINT EDWARD KRANICK FOR ANOTHER YEAR TO SERVE ON THE PLAN COMMISSION. CHAIRMAN KRAUSE – AYE, MR. SMITH – AYE, MR. KRANICK – ABSTAINED. MOTION CARRIED.

I. Consideration and possible action on a Temporary Class "B" license to sell fermented beverages and a Temporary "Class B" license to sell wine for St. Anthony on the Lake Parish Picnic Festival on June 30, 2018

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE A TEMPORARY CLASS "B" LICENSE TO SELL FERMENTED BEVERAGES AND A TEMPORARY "CLASS B" LICENSE TO SELL WINE FOR ST. ANTHONY ON THE LAKE PARISH PICNIC FESTIVAL ON JUNE 30, 2018. MOTION CARRIED.

- J. Consideration and possible action on Operator's License for the period of 7/1/16 to 6/30/18:
- Anthony Erlandson, Pewaukee Yacht Club

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO APPROVE AN OPERATOR'S LICENSE FOR THE PERIOD OF 7/1/16 TO 6/30/18 FOR ANTHONY ERLANDSON, PEWAUKEE YACHT CLUB. MOTION CARRIED.

- K. Discussion and possible action on Plan Commission's recommendation to extend Conditional Use Permit moratorium for 60 additional days

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO EXTEND THE MORATORIUM FOR 60 ADDITIONAL DAYS, PER PLAN COMMISSION RECOMMENDATION. MOTION CARRIED.

Ninth Order of Business: Announcements and Planning Items

- A. Next Park and Recreation Commission Meeting – May 14
- B. Board of Review – May 22 – Adjourn to Thursday, July 12 – 7:00 p.m.
- C. Next Town Board Meeting – May 22 (immediately following Board of Review)
- D. Next Plan Commission Meeting – June 5

Tenth Order of business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MR. SMITH TO ADJOURN AT 8:13 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: May 22, 2018