

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**June 10, 2014**

**Members Present:** P. Kanter, C. Dundon, P. Van Horn, L. Krause, C. Duchow

**Others Present:** T. Barbeau, *Town Engineer*, P. Kozlowski, *Fire Chief*, E. Kranick, *Plan Commissioner*, J. Mann, *Mannedge Consultants*, *15 Citizens*

**First order of business:** Call to Order  
*Chairman Kanter called the meeting to order at 7:03 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There was no citizen comment.*

**Fourth order of business:** Approval of May 27, 2014 Town Board Minutes  
*The minutes will be filed as prepared by the clerk.*

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2013 budget

B. 1) Accounts payable; 2) Payroll  
Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #54186 – 54232 IN THE AMOUNT OF \$98,210.60**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$25,436.51**

**MS. DUNDON/MR. KRAUSE**

**MOTION CARRIED**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. Don and Linda Koepp (5/30/14), Re: loud music concerns

*Mr. Krause suggested that Chairman Kanter contact the Mayor of the City of Pewaukee to express the loud music concerns of the residents of the Town of Delafield re: Gina's Sports Dock and Sandbar Sports Pub.*

**Seventh order of business:**

A. Further discussion on new fire station/town hall

*Ms. Duchow stated that we have not received any bids at this time but are expecting 8. They will be opened tomorrow at 2:00 p.m.*

1. Discussion and possible action on payment agent for upcoming bond issue

*Mr. Krause stated that some states require an agent be hired to make bond payments. The Town Clerk stated that she would take the necessary steps to make these payment as they become due.*

2. Discussion of building permit costs

*Chairman Kanter stated that the Town will not pay for their own building permits.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRAUSE TO TAKE ITEM 8K OUT OF ORDER.  
MOTION CARRIED.**

**Eighth order of business:** New Business

K. Appointment of Park and Recreation Coordinator

*Chairman Kanter and Mr. Krause met with Angela Lorbach and stated that she comes with extensive experience working in the West Allis Recreation Department since high school. She also has a graphic art background and lives in the Town of Genesee.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY CHAIRMAN KANTER TO APPROVE THE APPOINTMENT OF ANGELA LORBACH TO SERVE AS PARK AND RECREATION COORDINATOR. MOTION CARRIED.**

**Eighth order of business:** New Business

A. Consideration and possible action on Plan Commission's recommendation to approve a Conditional Use permit to construct and operate a fire station and Town hall on lands located at the southeast corner of Maple Avenue and Silvernail Road, known as the Sports Commons

**MOTION MADE BY MS. DUCHOW, SECONDED BY MS. DUNDON TO APPROVE A CONDITIONAL USE PERMIT TO CONSTRUCT AND OPERATE A FIRE STATION AND TOWN HALL ON LANDS LOCATED AT THE SOUTHEAST CORNER OF MAPLE AVENUE AND SILVERNAIL ROAD, KNOWN AS SPORTS COMMONS. MOTION CARRIED.**

B. Consideration and possible action on Plan Commission's recommendation to approve an Ordinance to rezone property located at W296 N1926 Glen Cove Road from A-1 Agricultural to R-1 Residential District

*Engineer Barbeau stated that the net acreage of the subject land is 1.503 acres, which would meet the R-1 zoning district. Improvements on the property are limited due to the offset and open space requirements. The existing open space on the property is approximately 94%.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE AN ORDINANCE TO REZONE PROPERTY LOCATED AT W296 N1926 GLEN COVE ROAD FROM A-1 AGRICULTURAL TO R-1 RESIDENTIAL DISTRICT. MOTION CARRIED.**

C. Consideration and possible action on Chicken License Application for Jack Abler N5W33722 Lapham Lane and renewal Chicken License Application for Mark Gundrum N2W28791 Sylvan Trail

*Engineer Barbeau recommended approval of Jack Abler's chicken license application without any additional conditions.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUCHOW TO APPROVE THE CHICKEN LICENSE APPLICATION FOR JACK ABLER, N5W33722 LAPHAM LANE. MOTION CARRIED.**

*Engineer Barbeau recommended approval of the renewal chicken license for Mark Gundrum. He inspected the site and stated that Mr. Gundrum meets all requirements.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE THE CHICKEN LICENSE RENEWAL FOR MARK GUNDRUM, N2W28791 SYLVAN TRAIL. MOTION CARRIED.**

D. Approval of a reduction in the letter of credit for Scuppernong Springs

*Engineer Barbeau stated that when the current owner (Mr. Podd) took over the development, there was an outstanding letter of credit for \$30,318 to complete the final lift of asphalt on the roads. Mr. Podd completed repairs to the curb and gutter and placed the final asphalt surface on the roads. Engineer Barbeau inspected the roads and found them to be acceptable. He noted that if there are road or other failures within the development, the property owners in the development will be responsible for making repairs. He recommended approval of the reduction in the letter of credit by \$30,318, thereby reducing it to \$0.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.**

E. Request to approve renewal Alcohol Beverage "Class B" Liquor, Class "B" Beer and Soda Water Beverage License Applications for the period of July 1, 2014 through June 30, 2015 for the following:

1. *Pewaukee Yacht Club, Inc.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. VAN HORN TO APPROVE THE LICENSE APPLICATIONS FOR PEWAUKEE YACHT CLUB. MOTION CARRIED.**

2. *Kim's Lakeside LLC*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MR. VAN HORN TO APPROVE.** *Chairman Kanter directed attention to information provided by Ms. Fintel on a recent conviction. Ms. Fintel was present and explained the offenses. The Town Board directed the Town Clerk to perform a background check on Ms. Fintel for review at the meeting in two weeks.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. VAN HORN TO TABLE THE APPLICATIONS FOR KIM'S LAKESIDE LLC. MOTION CARRIED.**

3. *Western Lakes Golf Club, Inc.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO APPROVE THE LICENSE APPLICATIONS FOR WESTERN LAKES GOLF CLUB, LLC. MOTION CARRIED.**

4. *Dylons Steakhouse, LLC*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO APPROVE THE LICENSE APPLICATIONS FOR DYLONS STEAKHOUSE LLC. MOTION CARRIED.**

F. Request to approve renewal Alcohol Beverage Class "A" Beer License Application for the period of July 1, 2014 through June 30, 2015 for Gluten Free Trading Company LLC

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE THE LICENSE APPLICATION FOR GLUTEN FREE TRADING COMPANY LLC. MOTION CARRIED.**

G. Request to approve renewal Alcohol Beverage Class "B" Beer and Soda Water Beverage License Applications for the period of July 1, 2014 through June 30, 2015 for Buck Rub Outfitters, Ltd.

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUNDON TO APPROVE THE LICENSE APPLICATIONS FOR BUCK RUB OUTFITTERS, LTD. MOTION CARRIED.**

H. Request to approve renewal Soda Water License Application for the period of July 1, 2014 through June 30, 2015 for St. Anthony on the Lake

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO APPROVE THE LICENSE APPLICATION FOR ST. ANTHONY ON THE LAKE. MOTION CARRIED.**

I. Consideration and possible action on Operator's License Renewals for the period of 7/1/14 to 6/30/16:

1. *Briana Books – Pewaukee Yacht Club, Inc.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO APPROVE THE OPERATOR LICENSE APPLICATION FOR BRIANA BOOKS. MOTION CARRIED.**

2. *Michaela Books – Pewaukee Yacht Club, Inc.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO TABLE THE OPERATOR LICENSE APPLICATION AND ASK THAT MS. BOOKS APPEAR BEFORE THE TOWN BOARD IN TWO WEEKS TO EXPLAIN A RECENT CONVICTION. MOTION CARRIED.**

3. *Aaron Frank – Pewaukee Yacht Club, Inc.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUCHOW TO APPROVE THE RENEWAL OPERATOR LICENSE APPLICATION FOR AARON FRANK. MOTION CARRIED.**

4. *John Grignon, Jr. – Pewaukee Yacht Club, Inc.*

5. *Caitlin McCaffrey – Pewaukee Yacht Club, Inc.*

6. *Michael McCaffrey – Pewaukee Yacht Club, Inc.*

7. *Timothy McCaffrey – Pewaukee Yacht Club, Inc.*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUNDON TO APPROVE THE RENEWAL OPERATOR LICENSE APPLICATIONS FOR JOHN GRIGNON, JR., CAITLIN MCCAFFREY, MICHAEL MCCAFFREY AND TIMOTHY MCCAFFREY. MOTION CARRIED.**

- 8. Andrew Kirk – Dylons Steakhouse, LLC
- 9. Kristine Kirk – Dylons Steakhouse, LLC
- 10. Andrew Swofford – Dylons Steakhouse, LLC

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUCHOW TO APPROVE THE RENEWAL OPERATOR LICENSE APPLICATIONS FOR ANDREW KIRK, KRISTINE KIRK AND ANDREW SWOFFORD. MOTION CARRIED.**

- 11. Marijo Burbach – Kim’s Lakeside LLC

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO TABLE THE RENEWAL OPERATOR LICENSE APPLICATION AND REQUEST THAT MS. BURBACH APPEAR BEFORE THE TOWN BOARD IN TWO WEEKS TO EXPLAIN A RECENT CONVICTION. MOTION CARRIED.**

- 12. Kenneth Casey – Buck Rub Outfitters, Ltd.
- 13. Alexander Valley – Buck Rub Outfitters, Ltd.
- 14. Nicole Wilkerson – Buck Rub Outfitters, Ltd.

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE THE RENEWAL OPERATOR LICENSE APPLICATIONS OF KENNETH CASEY, ALEXANDER VALLEY AND NICOLE WILKERSON. MOTION CARRIED.**

- 15. Lauren Eliades – Western Lake Golf Club, Inc.
- 16. Joseph Moriarty – Western Lakes Golf Club, Inc.
- 17. Leigh Ann Pochowski – Western Lakes Golf Club, Inc.

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUNDON TO APPROVE THE RENEWAL OPERATOR LICENSE APPLICATIONS OF LAUREN ELIADES, JOSEPH MORIARTY AND LEIGH ANN POCHOWSKI. MOTION CARRIED.**

J. Consideration and possible action on Operator’s Licenses for the period of 7/1/14 to 6/30/16:

- 1. Danielle Rohde – Western Lakes Golf Club, Inc.

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE THE OPERATOR LICENSE APPLICATION OF DANIELLE ROHDE. MOTION CARRIED.**

- 2. Andrew Schmitz – Western Lakes Golf Club, Inc. – Cindy, second Clare to approve

**MOTION MADE BY MS. DUCHOW, SECONDED BY MS. DUNDON TO APPROVE THE OPERATOR LICENSE APPLICATION OF ANDREW SCHMITZ. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning Items

- A. Next Plan Commission Meeting – June 17
- B. Board of Review – June 18 @ 7:00
- C. Next Town Board Meeting – June 24

**Tenth order of business:** Adjournment

**MOTION MADE BY MS. DUCHOW, SECONDED BY MS. DUNDON TO ADJOURN AT 8:20 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: June 24, 2014