

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**June 13, 2017**

**Members Present:** P. Van Horn, E. Kranick, R. Troy, B. Cooley

**Members Absent:** L. Krause

**Others Present:** T. Barbeau, *Town Engineer, 3 citizens*

**First order of business:** Call to Order

*Supervisor Van Horn called the meeting to order at 7:00 p.m. and stated that, due to the absence of Chairman Krause, the Town Board is required by Town Ordinance to make a motion to select an Acting Chairman for the meeting.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. COOLEY TO SELECT MR. VAN HORN TO SERVE AS ACTING CHAIRMAN FOR THIS MEETING. MOTION CARRIED.**

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments

*There were no citizen comments.*

**Fourth order of business:** Approval of May 23, and June 6, 2017 Town Board Minutes

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE BOTH MEETING MINUTES AS PRESENTED. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2017 budget

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO AMEND THE 2017 BUDGET TO PAVE THE NORTH SHORE PARK PARKING LOT BY:**

**INCREASING ACCOUNT 10-55200-820 GENERAL FUND:  
PARKS – CAPITAL OUTLAYS - \$11,823**

**INCREASING ACCOUNT 10-49222 GENERAL FUND:  
TRANSFER FROM REPLACEMENT FUND - \$11,823**

**INCREASING ACCOUNT 22-59200-740 REPLACEMENT FUND:  
TRANSFER TO GENERAL FUND - \$11,823 USING MONIES PREVIOUSLY SET ASIDE FOR A PARK MOWER. MOTION CARRIED.**

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #58764 – #58802 IN THE AMOUNT OF \$76,394.58**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$27,745.87**

**MR. TROY/MR. KRANICK**

**MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. None

**Eighth order of business:** New Business

## A. Discussion and possible action on Conditional Use Permit for SBA Structures, LLC

*Engineer Barbeau stated that, in 2001, the existing communications tower located on Summit Avenue was originally constructed by AAT Communications Corporation under a Conditional Use Permit. In October of 2006, the Town approved an amendment to the Original Conditional Use Permit acknowledging consent for the assignment of the Conditional Use Permit from AAT Communications Corporation to SBA Structures, Inc. SBA Structures, Inc. became SBA Structures, LLC in December of 2012. As a result of a request for formal review of the communication tower, the Plan Commission reviewed the Conditional Use Permit in February of this year, directed the Town Engineer to revise it to replace references to AAT Communications Corporation with SBA Structures, LLC, and directed the owners to sign the document.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE THE CONDITIONAL USE PERMIT FOR SBA STRUCTURES, LLC. MOTION CARRIED.**

## B. Discussion and possible action on Approval of Amendment to the Conditional Use Permit for Schoenstatt Sisters of Mary, W284 N404 Cherry Lane

*Engineer Barbeau summarized the proposal for an addition to the Schoenstatt Sisters of Mary residential facility to include 7 rooms, 5 to house leadership and 2 handicapped accessible guest rooms. The proposed addition will consist of 3 levels; parking garage on the lower level, meeting rooms on the 2<sup>nd</sup> level and sleeping room and offices on the 3<sup>rd</sup> level. At the June 6 Public Hearing, concerns were expressed regarding traffic. The Plan Commission conditioned their approval on the elimination of construction traffic between 7:00 a.m. and 7:00 p.m. All staff conditions have been satisfied.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE THE AMENDMENT TO THE CONDITIONAL USE PERMIT FOR SCHOENSTATT SISTERS OF MARY AT W284 N404 CHERRY LANE. MOTION CARRIED.**

## C. Discussion and possible action on Approval of Certified Survey Map to combine two parcels at W283 N3302 Lakeside Road

*Engineer Barbeau stated that the subject Certified Survey Map includes a 25-foot dedication. A note reflected on the CSM states that Outlot 1 must be owned by the owner of Lot 1 and shall not be sold or developed separately.*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE A CERTIFIED SURVEY MAP TO COMBINE TWO PARCELS AT W283 N3302 LAKESIDE ROAD. MOTION CARRIED.**

## D. Discussion and possible action on Ordinance to Repeal and Recreate Section 1.26(1) of the Town of Delafield Municipal Code, to Allow the Members of Board of Canvassers to be Selected by the Town Clerk

**MOTION MADE BY MR. TROY, SECONDED BY MR. COOLEY TO APPROVE AN ORDINANCE TO REPEAL AND RECREATE SECTION 1.26(1) OF THE TOWN OF DELAFIELD MUNICIPAL CODE, TO ALLOW THE MEMBERS OF THE BOARD OF CANVASSERS TO BE SELECTED BY THE TOWN CLERK. MOTION CARRIED.**E. Request to approve renewal Alcohol Beverage "Class B" Liquor, Class "B" Beer and Soda Water Beverage License Applications for the period of July 1, 2017 through June 30, 2018, for the following:  
1. *Pewaukee Yacht Club Inc.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO APPROVE RENEWAL ALCOHOL BEVERAGE “CLASS B” LIQUOR, CLASS “B’ BEER AND SODA WATER BEVERAGE LICENSE APPLICATIONS FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018, FOR PEWAUKEE YACHT CLUB. MOTION CARRIED.**

2. *Kims Lakeside*

*Mr. Kranick requested that the item be tabled to request that the owner attend the next Town Board meeting to address an issue that occurred in the establishment last month.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO TABLE UNTIL THE NEXT REGULARLY SCHEDULED MEETING AND DIRECT THE CLERK TO CONTACT THE OWNER TO ATTEND THE MEETING. MOTION CARRIED.**

3. *Western Lakes Golf Club*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE RENEWAL ALCOHOL BEVERAGE “CLASS B” LIQUOR, CLASS “B’ BEER AND SODA WATER BEVERAGE LICENSE APPLICATIONS FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018, FOR WESTERN LAKES GOLF CLUB. MOTION CARRIED.**

4. *Ristorante Lago*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE RENEWAL ALCOHOL BEVERAGE “CLASS B” LIQUOR, CLASS “B’ BEER AND SODA WATER BEVERAGE LICENSE APPLICATIONS FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018, FOR RISTORANTE LAGO. MOTION CARRIED.**

F. Request to approve renewal Alcohol Beverage Class “B” Beer and Soda Water Beverage License Applications for the period of July 1, 2017 through June 30, 2018 for Buck Rub Outfitters Ltd.

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE RENEWAL CLASS “B’ BEER AND SODA WATER BEVERAGE LICENSE APPLICATIONS FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018, FOR BUCK RUB OUTFITTERS LTD. MOTION CARRIED.**

G. Request to approve renewal Soda Water License Application for the period of July 1, 2017 through June 30, 2018 for St. Anthony on the Lake Church

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE RENEWAL SODA WATER BEVERAGE LICENSE APPLICATION FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018, FOR ST. ANTHONY ON THE LAKE CHURCH. MOTION CARRIED.**

H. Request to approve renewal Soda Water License Application for the period of July 1, 2017 through June 30, 2018 for Prairie Hill Waldorf School

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE RENEWAL SODA WATER BEVERAGE LICENSE APPLICATION FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018, FOR PRAIRIE HILL WALDORF SCHOOL. MOTION CARRIED.**

I. Consideration and possible action on Operator’s License for the period of 7/1/16 to 6/30/18:  
*Thomas Bachman – St. Anthony on the Lake Church*

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO APPROVE AN OPERATOR’S LICENSE FOR THE PERIOD OF 7/1/16 TO 6/30/18 FOR THOMAS BACHMAN. MOTION CARRIED.**

**Ninth Order of Business:** Announcements and Planning items

- A. Next Town Board Meeting – June 27
- B. Board of Review – Thursday, June 29 @ 7:00 p.m.
- C. Next Park and Recreation Commission Meeting – July 10
- D. Next Plan Commission Meeting – July 18
- E. Next WI Town's Association, Waukesha County Unit Meeting – July 26, 7:00 p.m. – Town of Lisbon

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN AT 7:40 P.M.  
MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: June 27, 2017