

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
July 14, 2015

Members Present: L. Krause, P. Van Horn, C. Duchow, E. Kranick, R. Troy

Others Present: P. Kozlowski, *Fire Chief*, D. Roberts, *Highway Superintendent*, T. Barbeau, *Town Engineer*, K. Smith, *Lake Country Reporter*, 8 Citizens

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:01 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of June 24, 2015 Town Board Minutes
MOTION MADE BY MR. KRANICK, SECONDED BY MR. VAN HORN TO APPROVE WITH TWO CORRECTIONS. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2015 budget

B. 1) Accounts payable; 2) Payroll
Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #55950 to #56006 IN THE AMOUNT OF \$149,572.07

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$37,054.92

MS. DUCHOW/MR. KRANICK

MOTION CARRIED

Sixth order of business: Communications (*for discussion and possible action*)

A. None

Seventh order of business: Unfinished Business

A. Consideration and possible action on disposition of Fire Station #1

Ms. Duchow stated that she met with Mr. Siepmann, Siepmann Development, and he is of the opinion that the building should be removed to make it more marketable and to eliminate questions on other possible uses. He requested additional time to review.

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO TABLE FOR TWO WEEKS. MOTION CARRIED.

B. Consideration and possible action on renovation of old town hall

Mr. Troy stated that we still need estimated costs to remove telephone wires, re-locate gas meter, IT, etc.

Mr. Roberts stated that he contacted the phone company, and they will run wires from the existing pedestal to the highway garage at a cost of approximately \$100.00. He will contact We Energies to obtain the costs to re-locate the gas meter and disconnect the gas and electric and provide information at the meeting in two weeks.

C. Consideration and possible action on asbestos inspection analysis reports:

1) Old Town Hall on Golf Rd.

Mr. Troy directed attention to the asbestos and universal waste removal and disposal proposal submitted by KPH Environmental. The amount of \$1618.00 is to cover removal of 1% asbestos containing materials, 63 fluorescent light ballasts and 194 fluorescent light bulbs.

- 2) East garage on Golf Rd.

The amount of \$1019.87 is to cover removal of 1% asbestos containing materials, 4 fluorescent light ballasts, 8 fluorescent light bulbs, 1 window air conditioner and 1 mercury thermostat.

- 3) Old Fire Station on Maple Ave.

The amount of \$2592.15 is to cover removal of 1% asbestos containing materials, 55 fluorescent light ballasts, 123 fluorescent light bulbs, 1 air conditioner unit and 1 soda machine.

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. TROY TO MOVE FORWARD WITH ASBESTOS REMOVAL FOR THE OLD TOWN HALL AND EAST GARAGE. MOTION CARRIED.

- D. Further discussion and possible action on new fire station/town hall

- 1) Drainage and landscape issues

Ms. Duchow stated that Mr. Roberts will correct the problem with the pipe that goes into the west basin. He does not have the equipment or expertise to bore underneath the sidewalk at the fire station entrance where the downspout drains into the electrical inlet. Ms. Duchow will contact Scherrer Construction re: erosion on the west side of the upper parking lot. The dead trees and shrubs will be replaced in the Fall. Discussion followed on screening the generator.

- E. Consideration and possible action on Resolution Declaring Intent to Exercise Police Power Authority for Special Assessment (tabled 6/9/15)

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO REMOVE FROM THE TABLE.

Engineer Barbeau stated that he and Highway Superintendent Roberts met with Mr. Walters and Mr. Smerz and developed a proposed location for the 2nd driveway. He sent a letter to the property owners of the 2nd and 3rd alleys requesting that they meet and decide on which of the following options they desire: 1. The Town make improvements to the alleys and assesses the cost of the engineering, administration and construction to the abutting property owners; 2. The Town paves the alleys in exchange for the property owners agreeing to take over the alleys. The letter also informed them that the Town Board would request a resolution by the July 14 meeting. Chairman Krause stated that if the property owners are in favor of option #2, they would be obligated to pay the legal costs of approximately \$2,000 to proceed on vacation of the alleyways.

Sue Welch, N27W30080 Maple Avenue, is asking for reconsideration to pay costs because alley #3 has always been maintained by the property owners. Alley #2 needs major repair, and why doesn't the Town fix it (but not by Town standards). She feels that since the alleys were determined to be public, the Town should maintain them. Also, there are many Town roads that are not up to standards.

James Smerz, N27W30020 Maple Ave., stated that he has been working with Tim and Don. This is a construction project, and he will not sign the vacation until details are worked out. How will the Town put in a road that meets Town standards?

Jonathan Walter, N27W30028 Maple Ave., stated that he needs details before making a decision.

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO TABLE TO ALLOW ALLEY OWNERS TWO MORE WEEKS TO COME TO AN AGREEMENT AND, IF NOT, ASSESS THEM TO BRING THE ALLEY UP TO TOWN STANDARDS. MOTION CARRIED.

Eighth order of business: New Business

A. Consideration and possible action on EMS billing services contract

Chief Kozlowski stated that the current billing service, Kettle Moraine Ambo., is going out of business. He is recommending approval to enter into an agreement with Andres Medical Billing, Ltd. Attorney Larson has reviewed and approved the contract.

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.

B. Consideration and possible action to request for alcohol permit for an event to be held on July 31 at the Sports Commons

MOTION MADE BY MS. DUCHOW SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

C. Consideration and possible action to request for alcohol permit for an event to be held on September 26 at the Sports Commons

MOTION MADE BY MS. DUCHOW SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

D. Consideration and possible action on the Plan Commission's recommendation not to revoke Mr. Cadd's Conditional Use Permit on lands located at N47W28229 Lynndale Road

James Cadd, 2640 Bartlett Drive, stated that he has allowed parking of a vehicle on his property.

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO ACCEPT THE PLAN COMMISSION'S RECOMMENDATION NOT TO REVOKE MR. CADD'S CONDITIONAL USE PERMIT ON LANDS LOCATED AT N47W28229 LYNNDALE ROAD CONDITIONED UPON THE FOLLOWING: THERE IS TO BE NO STORAGE OF PRIVATE ITEMS OR VEHICLES ON THE PROPERTY; PRIOR TO ANY NEW BUSINESS OPENING ON THIS PROPERTY, MR. CADD MUST RETURN AND OBTAIN PLAN COMMISSION APPROVAL OF A PLAN OF OPERATION FOR THE NEW BUSINESS. MOTION CARRIED.

E. Consideration and possible action on Plan Commission's recommendation to approve the proposed park improvement plans for KE park

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO ACCEPT THE PLAN COMMISSION'S RECOMMENDATION TO APPROVE THE PRELIMINARY PLAN FOR THE PROPOSED PARK IMPROVEMENTS FOR KE PARK, COMMENCE REZONING THE PROPERTY TO P-1 AND COMBINE THE PROPERTY INVOLVED INTO ONE TAX KEY PARCEL. MOTION CARRIED.

F. Consideration and possible action to accept bid for the 2015 Annual Road program

Engineer Barbeau stated that two bids were opened today for the subject project. Payne & Dolan, Inc. came in at \$608,729.75 and Wolf Paving, Inc. came in at \$615,878.50. He is recommending to award the 2015 Road Improvement Program Contract to Payne & Dolan, Inc. in the amount of \$608,729.75.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. VAN HORN TO AWARD THE 2015 ROAD PAVING PROGRAM CONTRACT TO PAYNE & DOLAN, INC. IN THE AMOUNT OF \$608,729.75. MOTION CARRIED.

G. Consideration and possible action on a Temporary Class "B" license to sell fermented beverages and a Temporary "Class B" license to sell wine for St. Anthony on the Lake on August 29, 2015

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

H. Consideration and possible action on a Temporary Class "B" license to sell fermented beverages and a Temporary "Class B" license to sell wine for Lifestriders on September 26, 2015

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.

I. Consideration and possible action on Operator Licenses for the period of 7/1/14 to 6/30/16:
1) Madeline Schaber - *Western Lakes Golf Club*

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.

2) Ariel Steinke – *Western Lakes Golf Club*

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

3) Katelyn Kotajarvi – *Golden Anchor*

MOTION MADE BY MS. DUCHOW, SECONDED BY MR. KRANICK TO APPROVE. MOTION CARRIED.

4) Jacqueline Behling - *Kim's Lakeside*

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.

Ninth Order of business: Announcements and Planning Items

- A. Special Senate 33 District Election – July 21
- B. Next Town Board Meeting – July 28
- C. Waukesha County Budget Hearing – July 30 @ 6:00 p.m. – Delafield Town Hall
- D. Next Plan Commission Meeting – August 4
- E. Next Park and Recreation Commission Meeting – August 10

Tenth order of business: Adjournment

MOTION MADE BY MR. KRANICK, SECONDED BY MS. DUCHOW TO ADJOURN AT 9:15 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: July 28, 2015