

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**July 23, 2019**

**Members Present:** R. Troy, P. Van Horn, B. Cooley

**Members Absent:** E. Kranick, C. Smith

**Others Present:** D. Roberts, *Highway Superintendent*, A. Vaughan, *Baseball Coordinator*, T. Weiss, *Waukesha County Sheriff's Dept.*, 2 citizens

**First order of business:** Call to Order  
*Chairman Troy called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of July 9, 2019, Closed Session and Town Board Minutes  
**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE THE MINUTES AS PRESENTED BY THE CLERK. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2019 budget

B. 1) Accounts payable; 2) Payroll  
Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #62007 – #62040 IN THE AMOUNT OF \$104,448.88**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$55,032.24**

**MR. COOLEY/MR. VAN HORN**

**MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. Follow-up discussion on deer population control to identify "hot spots" to work with landowners on harvesting methods (tabled 7/9/19)

*This item will remain on the table.*

B. Stormwater drainage issue review in the vicinity of W284 N3298 Lakeside Road (tabled 5/28/19)

*This item will remain on the table.*

C. Discussion and possible action on drainage issue at Town Hall (tabled 5/28/19)

*This item will remain on the table.*

D. Discussion re: Request for Proposals for Building Inspection Services (tabled 5/14/19)

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO REMOVE FROM THE TABLE. MOTION CARRIED.**

*Chairman Troy stated that he received correspondence from Steven Nero (SAFEbuilt). The company has an offer out for a very qualified and experienced new hire that would allow for additional assistance in the*

inspection department. The RFP process will continue as Chairman Troy works with Mr. Nero. The RFP will be reviewed at the meeting on August 27.

**Eighth order of business:** New Business

A. Discussion and possible action re: overage in budgeted hours for Park and Recreation

*Alyssa Vaughan stated that she has gone over the 670 budgeted hours for 2019 by 75 and requested an increase to 745 hours.*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN TO INCREASE THE BUDGETED HOURS FOR THE BASEBALL COORDINATOR TO 745 FOR THE YEAR 2019. MOTION CARRIED.**

B. Update the nuisance ordinance to include ash trees affected by the emerald ash borer

**MOTION MADE BY MR. COOLEY TO TABLE UNTIL THE NEXT MEETING. MOTION FAILED FOR LACK OF SECOND.**

*Chairman Troy stated that he would be reluctant to cite residents for emerald ash borer due to the fact that the Town ash trees on their property.*

C. Discussion and possible action on the buckthorn growing on the Town Hall Property on the corner of Silvernail and Maple

*Superintendent Roberts stated his request to clean up, topsoil and seed the subject area. The Town Board is in favor of this request.*

D. Discussion and possible action on security of election machines

*Chairman Troy stated that an in-house violation occurred recently. The Town had procedures in place to secure the election machines according to WI State Statutes, but additional steps need to be taken due to the violation. The options are to either install fencing to further secure them or move the existing audio equipment out of the room.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. COOLEY TO AUTHORIZE THE EXPENDITURE UP TO \$1000 FOR SECURITY FENCING. MOTION CARRIED.**

E. Consideration and possible action on Operator's License for the period of 7/1/18 to 6/30/20:  
- April Fossum, Seaboard

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE AN OPERATOR'S LICENSE FOR THE PERIOD OF 7/1/18 TO 6/30/20 FOR APRIL FOSSUM, SEABOARD. MOTION CARRIED.**

F. Consideration and possible action on Alcohol Permit Application for an event to be held at the Sports Commons on July 28, 2019, 1:00 p.m. to 6:00 p.m.

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE AN ALCOHOL PERMIT APPLICATION FOR AN EVENT TO BE HELD AT THE SPORTS COMMONS ON JULY 28, 2019, BETWEEN THE HOURS OF 1:00 P.M. AND 6:00 P.M. MOTION CARRIED.**

G. Consideration and possible action on Alcohol Permit Application for an event to be held at the Sports Commons on August 3, 2019, 12:00 p.m. to 8:00 p.m.

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO APPROVE AN ALCOHOL PERMIT APPLICATION FOR AN EVENT TO BE HELD AT THE SPORTS COMMONS ON AUGUST 3, 2019, BETWEEN THE HOURS OF 12:00 P.M. AND 8:00 P.M. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning items

- A. WI Towns Association, Waukesha County Unit Meeting – Wednesday, July 24 – 6:30 p.m. – Genesee Town Hall
- B. Budget Workshop – Monday, July 29 – 6:00 p.m.
- C. Next Plan Commission Meeting – August 6
- D. Next Park and Recreation Commission Meeting – August 8
- E. Next Town Board Meeting – August 13

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. VAN HORN TO ADJOURN AT 7:30 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: August 13, 2019