

TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING
August 10, 2016

Members Present: L. Krause, P. Van Horn, E. Kranick, R. Troy, B. Cooley
Others Present: E. Larson, *Town Attorney*, J. Siepman, *Siepman Realty*

First order of business: Call to Order
Chairman Krause called the meeting to order at 7:00 p.m.

Second order of business: Pledge of Allegiance

Third order of business: Citizen Comments
There were no citizen comments.

Fourth order of business: Approval of July 26, 2016 and August 2, 2016, Town Board Minutes
MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE ALL MINUTES AS PRESENTED. MOTION CARRIED.

Fifth order of business: Action on vouchers submitted for payment:
A. Report on budget sub-accounts and action to amend 2016 budget

B. 1) Accounts payable; 2) Payroll
Accounts Payable

MOVED TO APPROVE PAYMENT OF CHECKS #57419, #54723 – 57467 AND #57469 - #57474 IN THE AMOUNT OF \$112,980.21

Payroll

MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$27,208.44

CHAIRMAN KRAUSE/MR. KRANICK

MOTION CARRIED.

Sixth order of business: Communications (*for discussion and possible action*)
A. Andrew Shaw (8/2/16), Re: Town of Delafield v. Audrey Sindic

Attorney Larson stated that he was informed by Attorney Anderson that the subject stipulation will be signed as indicated by Mr. Shaw. He believes that this will proceed along the lines that were discussed and identified in the subject letter.

Seventh order of business: Unfinished Business
A. None

Eighth order of business: New Business
A. Consideration and possible action on a special assessment policy

Chairman Krause stated that this policy is a guiding principal with respect to special assessments.

Attorney Larson stated that the Town has the ability to assess. The Town needs to treat situations in a consistent manner. The preamble describes the basis for the distinctions that separate one class of public road improvements from other classes of public road improvements. If the Town is doing a "full blown" road project, in this case a driveway, this will be assessed. The policy lays out, if designated as a public road, how the Town will call it a driveway.

Mr. Troy stated that the policy is well written, but he would feel more comfortable if research was done on how other municipalities handle this issue. He expressed concerns re: other roads that are listed on the inventory list.

Mr. Kranick expressed concerns re: roads that are listed on the road inventory being protected by a future Board.

Attorney Larson stated that the following verbiage could be added in this regard, "If the abutting owners have previously been assessed or paid for the road through a mill tax, they will not be assessed again."

MOTION MADE BY MR. TROY, SECONDED BY MR. KRANICK TO TABLE ACTION ON ESTABLISHING A SPECIAL ASSESSMENT POLICY TO THE NEXT REGULARLY SCHEDULED TOWN BOARD MEETING. MOTION CARRIED.

B. Consideration and possible action on a request to repaint the highway department garage

C. Consideration and possible action on the potential purchase of a used highway department truck

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE ITEMS 8B AND 8C UNTIL THE NEXT MEETING AND REQUEST THAT DON ROBERTS BE IN ATTENDANCE. MOTION CARRIED.

D. Consideration and possible action on Operator License for the period of 7/1/16 to 6/30/18:
Elliot Nesheim – Golden Anchor

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE THE FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSE APPLICATION FOR ELLIOT NESHEIM, GOLDEN ANCHOR. MR. KRANICK – AYE, MR. VAN HORN – NAY, MR. TROY – NAY, MR. COOLEY – AYE, CHAIRMAN KRAUSE – AYE, MOTION PASSED 3-2.

Ninth Order of business: Announcements and Planning Items

A. Next Town Board Meeting – Monday, August 22 (PLEASE NOTE CHANGE IN DATE)

B. Next Plan Commission Meeting – September 6

C. Budget Workshop – Wednesday, September 21 – 6:30 p.m.

Tenth Order of business: PLEASE TAKE NOTICE that on Wednesday, August 10, 2016, upon motion duly made, seconded and adopted by roll call vote, the Town of Delafield Town Board will convene in closed session to consider the following: To deliberate or negotiate the purchase of public properties, the investment of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under §19.85(1)(e), Wis. Stats., more particularly to consider sales price, possible offer to purchase and issues that may impact upon sale concerning the old Town Fire Station property; and, Pursuant to authorization conferred by Section 19.85(1)(c), Wisconsin Statutes, to consider employment, promotion, compensation or employment evaluation data of any public employee over which the Town Board has jurisdiction or exercises responsibility, more specifically concerning the Deputy Clerk/Treasurer. Participating in the closed session will be the Town Board and Town Clerk. Following the closed session, the Town Board may convene into open session and take action on the matters discussed in closed session.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO GO INTO CLOSED SESSION. MR. VAN HORN – AYE, MR. KRANICK – AYE, MR. TROY – AYE, MR. COOLEY – AYE, CHAIRMAN KRAUSE – AYE. MOTION CARRIED.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. TROY TO ADJOURN INTO OPEN SESSION. MR. VAN HORN – AYE, MR. KRANICK – AYE, MR. TROY – AYE, MR. COOLEY – AYE, CHAIRMAN KRAUSE – AYE. MOTION CARRIED.

MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO ADOPT A RESOLUTION CONCERNING CONVEYANCE OF LOT 16, CRYSTAL SPRINGS PARK, WHICH IS A PORTION OF THE FORMER TOWN OF DELAFIELD FIRE STATION PROPERTY, TO DALE DARLING AND COURTNEY DARLING, THE TERMS AND CONDITIONS OF THE SALE HAVING BEEN AGREED UPON PREVIOUSLY, AND THE TOWN HEREBY INTENDS TO DOCUMENTS ITS INTENTIONS. THE TOWN CHAIRMAN, LAWRENCE G. KRAUSE, IS HEREBY AUTHORIZED AND DIRECTED TO SIGN THE COUNTER OFFER IN THE AMOUNT OF \$94,700 AND ENTER THE PURCHASE AGREEMENT CONCERNING THE ABOVE-NOTED PROPERTY. CHAIRMAN KRAUSE IS AUTHORIZED AND DIRECTED TO EXECUTE A WARRANTY DEED IN A FORM APPROVED BY THE TOWN ATTORNEY TO CONVEY LOT 16 TO DALE DARLING AND COURTNEY DARLING. MOTION CARRIED.

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO INCREASE THE DEPUTY CLERK/TREASURER WAGE BY \$1.00/HOUR. MOTION CARRIED.

Eleventh order of business: Adjournment

MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO ADJOURN AT 7:47 P.M. MOTION CARRIED.

Respectfully submitted,

Mary T. Elsner, CMC, WCMC
Town Clerk/Treasurer

Minutes approved on: August 22, 2016