

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**August 22, 2017**

**Members Present:** L. Krause, P. Van Horn, E. Kranick, R. Troy, B. Cooley

**Others Present:** J. Formea, D. Dupies, Deputy Dunker, 1 citizen

**Public Hearing:** Prior to the regularly scheduled Town Board meeting there will be a public hearing in front of the Town Board of Supervisors to solicit public input to consider a request by Thomas Kranick for annexation of his property at N34 W29637 North Shore Drive into the Lake Pewaukee Sanitary District. Chairman Krause called the public hearing to order at 7:00 p.m. and the clerk read the Public Hearing Notice.

*Mr. Kranick recused himself and left the room.*

*Thomas Kranick stated that he would like to have the convenience of having sewer rather than a septic tank. He has worked with LPSD and was informed of their recommended approval of the annexation.*

**First order of business:** Call to Order  
*Chairman Krause called the meeting to order at 7:05 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*There were no citizen comments.*

**Fourth order of business:** Approval of August 8 Closed Session and August 8, 2017, Town Board Minutes

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO APPROVE AS PRESENTED. MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:

A. Report on budget sub-accounts and action to amend 2017 budget

None

B. 1) Accounts payable; 2) Payroll

Accounts Payable

**MOVED TO APPROVE PAYMENT OF CHECKS #58966 – #59018 IN THE AMOUNT OF \$136,238.65**

Payroll

**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$54,754.42**

**MR. TROY/MR. COOLEY**

**MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)

A. None

**Seventh order of business:** Unfinished Business

A. Consideration and possible action on purchase of Park Mower (tabled 8/8/17)

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO REMOVE THE ITEM FROM THE TABLE. MOTION CARRIED.**

*Mr. Cooley stated that he received a new proposal from Reinders in the amount of \$56,000.*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO APPROVE PURCHASE OF THE TORO LAWN MOWER IN THE AMOUNT OF \$56,000. MOTION CARRIED.**

- B. Park and Recreation Commission Update: Landscaping - trees for Elmhurst and Skate Park, Repairs - Del-Town Park, Sports Commons paths, Skate Park, Skate Park parking lot and Sports Commons picnic shelter roof

*Mr. Kranick stated that the crackfilling proposal is back before the Board because the original proposal did not include "routing" cracks.*

**MOTION MADE BY MR. TROY, SECONDED BY MR. COOLEY TO APPROVE THE REQUEST OF THE PARK AND RECREATION COMMISSION TO SPEND \$3200.00 FOR PARKING LOT MAINTENANCE. MOTION CARRIED.**

*Mr. Kranick proposed the following purchase of trees and stated that \$3000.00 is in the budget:  
\$1550.00 – Elmhurst Park  
\$1350.00 – Sports Commons*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. TROY TO APPROVE THE PURCHASE AND INSTALLATION OF TREES IN THE AMOUNT OF \$2900.00. MOTION CARRIED.**

*Mr. Kranick summarized the proposal from Blake Builders in the amount of \$1150,00 to replace all broken shingles on the roof the of the picnic shelter and to replace all ripped materials on the skate board ramps.*

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. TROY TO APPROVE THE REQUEST OF THE PARK AND RECREATION COMMISSION TO SPEND \$1150.00 TO REPAIR THE PICNIC SHELTER ROOF AND RIPPED MATERIALS ON THE SKATE BOARD RAMPS. MOTION CARRIED.**

- C. Employee Handbook review

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE REVIEW OF THE EMPLOYEE HANDBOOK UNTIL THE NEXT REGULARLY SCHEDULED MEETING. MOTION CARRIED.**

**Eighth order of business:** New Business

- A. Consideration and possible action on request by Thomas Kranick for annexation of his property at N34 W29637 North Shore Drive into the Lake Pewaukee Sanitary District

*Mr. Kranick recused himself and left the room.*

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. COOLEY TO APPROVE THE REQUEST BY THOMAS KRANICK FOR ANNEXATION OF HIS PROPERTY AT N34 W29637 NORTH SHORE DRIVE INTO THE LAKE PEWAUKEE SANITARY DISTRICT. MOTION CARRIED.**

- B. Consideration and possible action on seeking RFP's for Attorney services

*Mr. Troy stated that the Town has not researched this issue for 10 years and suggested that it completed this year. The process should occur every 3-5 years on a rotating cycle for attorney, engineering, assessor and building inspection services. He will prepare an RFP to be addressed at the next meeting.*

- C. Set budget workshop dates

*The 2018 budget workshop dates were set by the Town Board:*

*9/20 – 6:30 p.m.*

*9/27 – 6:30 p.m.*

*10/11 – 6:30 p.m. (if needed)*

D. Discussion re: Town Hall Hours of Operation

**MOTION MADE BY MR. COOLEY, SECONDED BY MR. KRANICK TO TABLE UNTIL THE NEXT REGULARY SCHEDULED MEETING. MOTION CARRIED.**

**Ninth Order of Business:** Announcements and Planning items

- A. Next Plan Commission Meeting – September 5
- B. Next Town Board Meeting – September 12
- C. Next Park and Recreation Commission Meeting – September 13
- D. WI Towns Association Annual Convention – October 8 – 10
- E. Fright Hike – October 20 & 21
- F. Next WI Towns Association, Waukesha County Unit Meeting – October 25 – Town of Merton

**Tenth Order of business:** Adjournment

**MOTION MADE BY MR. KRANICK, SECONDED BY MR. COOLEY TO ADJOURN AT 7:41 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on: September 12, 2017