

TOWN OF DELAFIELD PARK & RECREATION COMMISSION

Meeting Minutes

Monday, April 11th, 2016 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:00 PM. Members present: Brian Wilson, Sue-Urban Miller, and Tammy Sherman. Park and Recreation Coordinator, Angela Lorbach was in attendance. Also present, General Contractor and Town Resident, Steve Elkin and Focus Board Shop owner, John Dobbe.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of March 14th, 2016 Meeting Minutes. *Tammy Sherman moved to approve the March 14th, 2016 minutes; Brian Wilson seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. **Discuss Sports Commons Skate Park Maintenance Project (Lorbach / Steve Elkin, general contractor)** Lorbach welcomed and introduced Steve Elkin to the Park and Commission Board. Elkin intends to begin work on the Skate Park as soon as weather permits, stating that the ramp armor product needs to acclimate to a warmer temperature in order to be pliable enough to work with. Steve is hoping for a week of continuous warmer weather to dismantle the main ramp and make all necessary repairs at an hourly rate of \$45.00. Lorbach will look into getting signs posted to acknowledge temporary closure of the Skate Park during the construction.
- b. **Discuss vending option for Sports Commons Skate Park (Lorbach / John Dobbe, Focus Boardshop)** Lorbach welcomed John Dobbe, owner of Focus Boardshop in Madison. Dobbe handed out packets promoting his idea for installing a skate park vending machine at Sports Commons Park. The machine would act as a small Skate Board shop, selling items such as bearings, wheels, trucks, tools, and skating accessories. This vending unit would allow skaters to

make minor repairs when wheels become loose and small parts break while at the Park. The vending items would range from \$2 - \$50 and require cash or credit card. Dobbe proposed 10% of profits would come back to our Skate Park. The owner offered to cover all costs, including energy bill, installation, and machine maintenance. Dobbe and the Commission took a walk outside to locate an appropriate area near the Skate Park for the proposed Focus Boardshop vending unit. A concrete slab and power would be necessary to install the unit. It was suggested that we present a recommendation to the Town Board asking their thoughts on the proposal.

- c. **2nd Annual Community Egg Hunt recap (Lorbach)** The Coordinator thanked Park and Recreation Commission members Tammy Sherman, Brian Wilson, Dan Dupies, and Sharlene Konkel for volunteering their time at the 2nd Annual Community Egg Hunt on March 26th, 2016. The event could not have taken place without the many local business sponsors and volunteers. Our partnership with the Destination 83 Business Group – Delafield Chamber of Commerce is essential to its success. We were grateful to have the Town of Delafield Fire Department once again sound the sirens to start the Egg Hunt(s), 8,000 candy-filled eggs were distributed. Approximately 1,500 residents attended.

Our Town of Delafield Park and Recreation face painting booth was well received again. New this year, we added a meet and greet attraction to reduce the line wait for Mr. Bunny. ‘The Little Mermaid’, played by Kettle Moraine High School student, distributed seashells and jewels from her undersea grotto. We also added a concession stand hoping to generate profits for the Skate Park. However, the concessions were not heavily attended and we came out about even. Lorbach asked for comments and thoughts to take back with her to the next Destination 83 Business Group Chamber meeting. Ideas proposed for next year include eliminating food at the concession booth and selling drinks only – coffee, cocoa, water. Traffic is also an issue. We should have more help with parking and investigate borrowing temporary ‘no parking’ signs from the Sheriff’s Department.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. **Update regarding North Shore Park.** Kranick had no updates to share as we are waiting on grading and seeding to begin this spring.

Lorbach would like to apply for WDNR grant funding to assist in the development of North Shore Park. Our Comprehensive Outdoor Recreation Plan (CORP) eligibility is currently shown to be “Conditional”. Lorbach has contacted the Department of Wisconsin Natural Resources and is working with them to obtain eligibility status.

- b. Update regarding Baseball/Softball Season.** Town of Delafield Baseball registration concluded on March 23rd, 2016. However, late registrations continue to pour in. The Village of Wales reported that they did not have enough kids register to yield any baseball teams this year. Lorbach made room on our Town of Delafield Teams for those who did register at Wales and were turned away because of low numbers. For this reason, the Village of Wales has agreed to continue to allow us to use their field at Wales Community Park for T-ball and Coach Pitch practices and games on Monday and Wednesday evenings. And, as always, we will continue to utilize our own fields at Del-Town Park and Sports Commons Park for our baseball/softball recreation program this year. Lorbach has solicited 13 sponsors thus far. We have a total of 16 teams, supported by 38 parent volunteer coaches. Background checks on coaches were completed. The coordinator cleaned last years equipment and purchased additional practice balls (\$339.95) needed for the upcoming season. Lorbach held a coach’s meeting on April 11th at 5:30pm at the Town Hall. Rules, rosters, and equipment bags were distributed. Lorbach is currently working on summer game schedules and planning a second annual trip to Little League Night at Miller Park on June 28th, 2016.

A free Umpire Clinic will be held for those interested in summer positions on Saturday, April 30th from 9-1pm at the Waukesha YMCA Youth Gym. Umpires must be 14 and older.

Lorbach reported 13 baseball field rentals and 3 soccer field rentals for the month of April at Sports Commons Park, 3 cancellations due to weather.

- c. Update regarding Park Maintenance.** Lorbach informed that the DPW replenished safety chips (cost \$248.00) around the Sports Commons Park Playground area for spring and summer use. Due to winter conditions, the Sports

Commons baseball diamonds are also in need of spring grooming. DPW is ordering a half load of field mix (approximate cost \$1,600.00) to fill in and smooth out low areas on the Town ball fields. Lorbach will ask the DPW department to restripe the faint parking lines at Sports Commons ball field parking lot.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Brian Wilson; seconded by Tammy Sherman. The motion passed unanimously. (8:15PM)

Respectfully submitted,
Angela Lorbach
Park and Recreation Coordinator