

TOWN OF DELAFIELD PARK & RECREATION COMMISSION

Meeting Minutes

Wednesday, April 19th, 2017 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the rescheduled meeting of the Town of Delafield Park and Recreation Commission to order at 7:05 PM. Supervisor, Ed Kranick was in attendance. Members present: John Ruf, Dawn Thomson, and Sue Urban-Miller. Park and Recreation Coordinator, Angela Lorbach was in attendance.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of March 21st, 2017 Meeting Minutes. *John Ruf moved to approve the March 21st, 2017 minutes; Dan Dupies seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. **Review bid documents received by Town Engineer, Tim Barbeau, and make decision regarding potential paving of North Shore Park trail this spring.**
The Park and Recreation Commission reviewed the bids and discussed the budget for paving North Shore Park.

A motion for the Town of Delafield Park and Recreation Commission to recommend the Town Board's approval of Western Contractor Inc. for the base bid of \$64,070.00, with \$33,000.00 from park impact fees and \$31,070.00 from the park donation fund toward base bid pedestrian North Shore Park path was made by Sue Urban-Miller; seconded by Dawn Thomson. The motion passed unanimously.

A motion for the park donation fund, built by fundraising money, to be used for future maintenance and/or improvements outside of the Town operating budget at the discretion of the Park and Recreation Commission was made by Dawn Thomson; seconded by Sue Urban-Miller. The motion passed unanimously.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. **Discuss Park Maintenance List.** Dupies and Lorbach walked all of the Town parks in March to determine if any additional safety concerns or repairs needed to be added to the parks maintenance checklist for this spring and summer. After review, it was decided that Ed Kranick present the list to the Town Board to determine which larger scale maintenance projects the Town Highway Department can assist with and which projects Lorbach should bid to outside contractors in 2017.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by John Ruf; seconded by Dan Dupies. The motion passed unanimously. (8:39 pm)

Respectfully submitted,

Angela Lorbach

Park and Recreation Coordinator