

**TOWN OF DELAFIELD
PARK & RECREATION COMMISSION**

**Meeting Minutes
Monday, August 10th, 2015 – 7:00 PM**

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:00 PM. Supervisor, Ed Kranick was in attendance. Members present: Tammy Sherman, Sue Urban-Miller, Brian Wilson, and Dawn Thomson. Park and Recreation Coordinator, Angela Lorbach was in attendance.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of July 13th, 2015 Meeting Minutes. *Sue Urban-Miller moved to approve the July 13th, 2015 minutes; Tammy Sherman seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. No New Business

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. **Preparing Budget Worksheets.** Lorbach. The Park and Recreation Commission calculated the projected budget for 2016. *Brian Wilson moved to approve the Recreation Coordinator's position be paid hourly in 2016. The motion will be brought to the Town Board for approval.* Suggested Park improvements to budget for in 2016 include the phase 1 construction of the new Town Park on KE, replacing dead trees at Elmhurst and Sports Commons, replacing the bleachers at Sports Commons and Del-Town, and restriping the parking lots at Sports Commons and Del-Town.

- b. Update regarding KE Town Park.** Kranick. KE Park is currently being rezoned from residential land to park land. In September the Commission will be asking the Town Board's approval to continue working with RA Smith, along with the approval of the budget to allow for bidding of the project in January of 2016. The Commission hopes to begin construction of the new park in Spring of 2016. The Park and Rec Commission discussed North Shore Park as a possible name for the new park.
- c. Update regarding Park Maintenance and Rentals.** Lorbach. The gravel path at Elmhurst Park was paved in July, and since, Lorbach has noticed an increase in activity on the trail. *Ed Kranick moved to approve the paving at Elmhurst Park was to the Park and Recreation Commission's satisfaction; Sue Urban-Miller seconded. The motion will be brought to the Town Board for review.* The Commission addressed removal and replacement of dead trees at Elmhurst. A letter and donation to start a tree fund from Town Board Supervisor, Peter VanHorn, was shared with the group. Lorbach suggested that we update our shelter and field rental agreement to include information regarding refunds.
- d. Update regarding Park and Rec Storage.** Kranick. Lorbach was recently informed that the old Town Hall building requires asbestos removal in the coming weeks and the Park and Rec equipment stored there must be temporarily moved from the building.
- e. Update regarding 2015 Baseball/Softball Season** (Lorbach) Another fun season of baseball has come to an end. Coaches are currently returning equipment. Worn and damaged equipment will be replaced for next season. Lorbach inquired again about purchasing a display board/case for the Park and Rec in the New Town Hall Lobby/Entrance for little league photos/trophies and advertisements for Community Events - Egg Hunt, Baseball Registration, Fright Hike.
- f. Planning 2015 Fright Hike.** Lorbach. Lorbach provided copies of the Lapham Peak Fright Hike trail map with an option for the addition of an alternate less scary route for young children, however, after some discussion, it was decided that the additional route may be too short to justify charging the standard admission. It would also lessen the scares for the older participants as they would have to begin and end on the static/non-scary trail. The converging of the two trails could cause potential problems from a traffic perspective. The Fright Hike path will remain similar to last years. Lorbach will add the disclaimer, No

Refunds; enter at your own risk to the Fright Hike poster and tickets. The Commission will revisit possibly hosting a fall event geared toward families with young children in September 2016.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Brian Wilson; seconded by Dawn Thomson . The motion passed unanimously. (9:26PM)

Respectfully submitted,
Angela Lorbach
Park and Recreation Coordinator