

**TOWN OF DELAFIELD  
PARK & RECREATION COMMISSION  
Meeting Minutes  
Monday, August 14th, 2017 – 7:00 PM**

**CALL TO ORDER**

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:00 PM. Supervisor, Ed Kranick was in attendance. Members present: Brian Wilson, Sharlene Konkel, John Ruf, and Sue-Urban Miller. Park and Recreation Coordinator, Angela Lorbach was in attendance.

**SECOND ORDER OF BUSINESS**

Pledge of Allegiance

**THIRD ORDER OF BUSINESS**

Approval of July 12th, 2017 Meeting Minutes. *John Ruf moved to approve the July 12th, 2017 minutes; Sharlene Konkel seconded. Motion passed unanimously.*

**FOURTH ORDER OF BUSINESS – NEW BUSINESS**

- a. **Review 2018 Budget Worksheets.** The Park and Recreation Commission discussed budgeting for 2018.
- b. **Fright Hike Planning.** The 20<sup>th</sup> Annual Lapham Peak Fright Hike will be held on October 20<sup>th</sup> and 21<sup>st</sup> 2017. Lorbach and Dupies met with the DNR and Friends of Lapham to discuss trail route and preparations for this year's event. Posters, volunteer forms, online marketing, and trail map have been updated and Lorbach is also in the process of organizing volunteers. Tickets are on sale at [http://fright\\_hike.eventbrite.com](http://fright_hike.eventbrite.com).

**FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS**

- a. **Discuss edits to Park and Recreation Master Plan.** The Park and Recreation Commission updated the 2018-2023 Capital Improvement Plan for Park facilities.

- b. Update Regarding North Shore Park Development.** Alec Malone successfully completed his Eagle Scout Tree Planting Project at North Shore. Alec will be diligent about watering the newly planted trees throughout the remainder of summer and fall as needed. Lorbach would like to recognize both scouts at the September Town Meeting. Western Contractors began development on the North Shore trail.
- c. Update regarding Paul Sandgren Sign.** Lorbach is awaiting completion of Paul Sandgren Recreational Trail sign from Max-R.
- d. Update regarding Park Maintenance List.** Lorbach met with Don Roberts, Highway Superintendent, to discuss 2018 Budget and Fall maintenance projects. An updated park maintenance list was shared. Lorbach ordered new basketball backboards for Sports Commons. The volleyball net at Sports Commons has been repaired. Painting of the picnic shelter at Sports Commons was completed by Pride Painting. The Skate Park is in need of a paint job to cover years of graffiti stained walls. Lorbach received a quote from Pride Painting to repaint the Skate Park walls solid gray for \$4,075.00. Lorbach shared an alternative idea for a community art/painting project at the skate park with the Town Board. The project would involve local art students/classes volunteering their talents and time to create colorful murals on the Skate Park walls. The Town Board declined the community art proposal. Lorbach asked for input from the Park and Recreation Commission in updating the Skate Park Rules signage, due to recent problems with bikes on the ramps. Lorbach requested a recommendation be made to the Town Board for a non-budgeted repair at the Skate Park and shared a bid from Blake Lewis. Lorbach also shared a quote from All Season's Landscaping for fall planting at Elmhurst and Sports Commons Parks. ***John Ruf motioned to recommend the Town Board to approve Blake Builder's bid for \$1,150.00 to repair ramp surfaces at the skate park along with shingles on picnic shelter at Sports Commons Park; seconded by Sue Urban-Miller. The motion passed unanimously.***

***John Ruf motioned to recommend the Town Board to approve All Season's Landscaping bid for \$2,900.00 to plant additional trees at Elmhurst and Sports Commons Park this fall; seconded by Brian Wilson. The motion passed***

*unanimously.*

- e. **Update regarding 2017 Baseball Season.** The 2017 Town of Delafield baseball season has ended - another successful year with a wonderful group of volunteer coaches. Lorbach is in the process of collecting equipment bags, ordering equipment for next year, and mailing plaques/thank you letters to team business sponsors.

**SIXTH ORDER OF BUSINESS – ADJOURNMENT**

*A motion to adjourn the meeting was made by John Ruf; seconded by Sharlene Konkel. The motion passed unanimously. (9:58 pm)*

Respectfully submitted, Angela Lorbach, Park and Recreation Coordinator