

TOWN OF DELAFIELD
PARK & RECREATION COMMISSION
Meeting Minutes
Monday, February 13th, 2017 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:02 PM. Supervisor, Ed Kranick was in attendance. Members present: John Ruf and Brian Wilson. Park and Recreation Coordinator, Angela Lorbach was in attendance.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of January 9th, 2017 Meeting Minutes. *John Ruf moved to approve the January 9th, 2017 minutes; Brian Wilson seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. **Discuss edits to Park and Recreation Master Plan.** The Town of Delafield Park and Recreation Master Plan from 2013-2018 needs to be updated. Lorbach and Dupies have met to discuss edits and will continue to draft a new master plan for 2018-2023 with input from the Town of Delafield Park and Recreation Commission.

- b. **Review and approve Paul Sandgren Recreational Trail Sign proof.** Lorbach shared the design proof and costs for the new Paul Sandgren Recreational Trail sign intended to be placed near the intersection of HWY 18 and HWY C (exact placement subject to Town Engineer, Tim Barbeau’s input.) Ed Kranick will share the sign design at with the Town Board.
A motion for the Town of Delafield Park and Recreation Commission to approve the ordering of the Paul Sandgren Recreational Trail Sign was made by Brian Wilson; seconded by John Ruf. The motion passed unanimously.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. Update regarding North Shore Park development.** North Shore Park sign is in storage awaiting spring installation. Lorbach will draft a list of park rules and investigate sign pricing and installation. Lorbach will also try to recruit more Eagle Scouts to assist in landscaping around the base of the park sign. Tim Barbeau is currently working on the plan sheets and bid documents for the path and parking lot construction at North Shore Park.
- b. Update regarding Park Maintenance.** Lorbach reviewed the list of 2017 responsibilities for the DPW department. Lorbach shared her conversation from a resident interested in possibly donating a park bench this year.
- c. Update regarding 2017 Baseball Season.** Information and registration has been posted to the website and distributed via the Town Crier and email. Due to low registration numbers and the inability to yield teams last year, Wales is sending their players our way. The Village of Wales will continue to accommodate us with field space again this year.
- d. Update on 2017 event planning.** The Annual Community Egg Hunt will be held on April 8th, however we may be losing our partnership with Chamber of Commerce - Destination 83 Business group due to recent changes and restructuring within the City of Delafield Chamber of Commerce. A resident suggested hosting a Bicycle Safety Program providing free safety helmets at one of our parks. The Commission decided to pass on the idea after reviewing costs and liability.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Brian Wilson; seconded by John Ruf. The motion passed unanimously. (8:14 pm)

Respectfully submitted,

Angela Lorbach

Park and Recreation Coordinator

