

**TOWN OF DELAFIELD  
PARK & RECREATION COMMISSION  
Meeting Minutes  
January 19th, 2015 – 7:00 PM**

**CALL TO ORDER**

Supervisor Larry Krause called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:00 PM. Members present: Sharlene Konkel, John Ruf, Tammy Sherman, Sue Urban-Miller, and Brian Wilson. Park and Recreation Coordinator, Angela Lorbach was in attendance. Visitor, Ed Kranick, observed.

**SECOND ORDER OF BUSINESS**

Pledge of Allegiance

**THIRD ORDER OF BUSINESS**

Approval of October 13th, 2014 Meeting Minutes. *Tammy Sherman moved to approve the October 13th, 2014 minutes; Sue Urban-Miller seconded. Motion passed unanimously.*

**FOURTH ORDER OF BUSINESS – NEW BUSINESS**

- a. **Welcome new Park and Recreation Commission Members, John Ruf and Sharlene Konkel.** Larry greeted new members and introductions were exchanged.

*A motion to take item 5a out of order was made by John Ruf. Sue Urban-Miller seconded. Motion passed unanimously.*

At this time, Tom Mortensen conducted his visioning session for KE Park. (See 5a.)

**Propose ideas for community event(s).** For the benefit of the new Commission members, A. Lorbach, gave a brief summary of the events and programming offered by our Park and Recreation Department. The annual Log Cabin Run was discontinued in 2014 due to lack of attendance and loss of revenue. In July of 2014, it was suggested that the Log Cabin Run be replaced with an alternative event in 2015. After meeting with the Delafield Chamber of Commerce - Destination 83 Business Group earlier this month, Lorbach proposed a partnership to host a community egg hunt at Sports Commons Park

this spring. Angela gave an overview of the plans and expectations for this event.

- a. ***A motion to collaborate with the Delafield Chamber of Commerce – Destination 83 Business Group in sponsoring the egg hunt was made by Tammy Sherman. Sue Urban-Miller seconded. Motion passed unanimously.***

In addition to the baseball program, Lorbach asked the Commission's thoughts on offering new summer programming in 2015 – dance, arts and crafts, and exercise classes in our parks. After some discussion, it was decided that this year's focus remain on developing the new KE park. However, Lorbach will put together a detailed proposal for a youth pom pon clinic, that would include a performance in the City of Delafield's 4<sup>th</sup> of July parade, to be reviewed by the Commission next month. It was also suggested that our Youth Baseball League participate in the 4<sup>th</sup> of July Parade.

Baseball registration, along with the need for umpires, will be advertised in the Town Crier. Lorbach purchased umpire gear and would like to hire two umpires for the 2015 season. Lorbach met with the Waukesha YMCA / Land O' Leagues coordinator, Jared Weymeier, earlier this month to discuss the 2015 baseball/ softball season. Land O' Leagues fees have risen this year to cover umpire and equipment costs. ***A motion to increase the Town of Delafield Park and Recreation Baseball Registration fees by \$5.00 to cover the rise in costs was made by Sue Urban-Miller. Tammy Sherman seconded. Motion passed unanimously.***

## **FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS**

a. **KE Park visioning session.** Tom Mortensen, site planner for RA Smith National, led the Commission in a discussion for the continued planning of KE Park. With the use of plat maps and grading plans, Mortensen provided a visual layout of the future park's terrain. The layout indicated problematic areas due to drainage issues, as well as, areas better suited for impervious surfaces and structures. After a question and answer session, Mortensen left with feedback from the Commission, which will be considered when moving forward with the conceptual process. It was decided Mortensen would provide initial concepts for a passive park to include a small parking lot, shelter, portable restrooms, open space, native plantings, a nature based playground, walking path/trails, and possible fitness stations / sport court. The Commission would like to see a starting plan that includes everything, and then if necessary, will scale back from there. Mortensen plans to attend next month's meeting, which was moved from Monday, February 9<sup>th</sup> to Wednesday, February 18<sup>th</sup>,

due to conflicting schedules.

**SIXTH ORDER OF BUSINESS – ADJOURNMENT**

*A motion to adjourn the meeting was made by Sue Urban-Miller; seconded by John Ruf. The motion passed unanimously.  
(9:18 PM)*

Respectfully submitted,  
Angela Lorbach  
Park and Recreation Coordinator