

**Town of Delafield
Park and Recreation Commission
Meeting Minutes
March 10, 2014 – 6:30 PM**

Call To Order

Park Commission Chair Dan Dupies called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 6:37 PM. Members present: Tammy Sherman, Supervisor Larry Krause, Meribeth Sullivan, and Patti Chasteen. Park and Recreation Coordinator, Kelley Woldanski was in attendance.

Second Order of Business

Pledge of Allegiance

Third Order of Business

Approval of Minutes from February 10, 2014. *T. Sherman moved to approve the February 10, 2014 minutes; seconded by P. Chasteen. Motion passed unanimously.*

Fourth Order of Business – New Business

a. Discussion and possible action on proposed Park & Recreation Commission Guidelines. K. Woldanski stated this document was created in an effort to help new members and even present members have a better understanding of the role/relationship the Commission has with the Coordinator and potential duties they have. M. Sullivan stated that she liked the document overall and is interested in delving into a few more details; for example, what is our relationship with the DPW? This kind of information should be included. P. Chasteen stated she felt the document reverses the role of the Commission and that it goes against the standing Town Ordinance. She recommended that several portions of the document be removed and that the Town Ordinance be added. The Commission decided to allow P. Chasteen to take the document and make the changes she felt were necessary and bring it back to the Commission in April for further review.

Fifth Order of Business – Unfinished Business

- a. Update regarding proposed fire station.* Supervisor Krause recapped the February meeting with the architect for the benefit of Chairperson Dupies who was absent. Then he stated the Town would like to break ground as soon as possible however nothing has been officially scheduled.
- b. Further discussion regarding changes to or replacement of Log Cabin Run.* Discussion included that the 2013 event was a loss for the Department and at a previous meeting discussion included perhaps canceling the event and attempting to come up with a different event to take its place in the future. P. Chasteen stated there was another way to continue the event which included cutting costs such as chip timing or t-shirts and then looking for more sponsorships to at least break even. M. Sullivan stated she would like to see an event held in our own parks instead. Supervisor Krause stated he would like to see an even that would generate revenue. It was suggested that K. Woldanski determine what the break even point would be for the event and what items could be cut to make the event a go for this year. P. Chasteen had already contacted a different timing company and was waiting to hear back from them about costs. K. Woldanski reminded the Commission that per previous discussions, no advertising has been done so far for this even as it would have been in the past.
- c. Further discussion regarding potential park site located on Hwy KE; specifically ideas of what to develop at that site.* It was determined the Commission would have a formal

discussion regarding this park site in the future as this plan could still change by the Plan Commission. This will be discussed at a later date.

Sixth Order of Business - Adjournment

A motion to adjourn the meeting was made by M. Sullivan, seconded by T. Sherman. The motion passed unanimously.

(7:53 PM)

Respectfully submitted,
Kelley Woldanski
Park and Recreation Coordinator