

**TOWN OF DELAFIELD
PARK & RECREATION COMMISSION**

Meeting Minutes

Monday, November 14th, 2016 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:02 PM. Supervisor, Ed Kranick was in attendance. Members present: Sharlene Konkell, Tammy Sherman, Dawn Thomson, Brian Wilson. Park and Recreation Coordinator, Angela Lorbach was in attendance.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of October 10th, 2016 Meeting Minutes. *Tammy Sherman moved to approve the October 10th, 2016 minutes; Sharlene Konkell seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. Discuss Master Plan Update.** The Park and Recreation Commission reviewed the existing Town of Delafield Park and Recreation Master Plan and noted that updates are necessary to include detailed plans for the North Shore Park development. Lorbach will make necessary revisions and share for Commission review.

- b. Discuss 2017 Town Crier Park and Recreation Dates and Info.** The Park and Recreation Commission agreed to continue to host the 20th Annual Fright Hike the third weekend in October 20th/ 21st. Lorbach will be meeting with the Delafield Chamber of Commerce to determine the date for the Community Egg Hunt at Sports Commons Park. Lorbach will reach out to department heads to gather information/photos needed to create the 2017 Town Crier.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. **Update regarding North Shore Park; Fall Planting.** Lorbach informed the Board that the North Shore Park sign is finished. It was decided to ask DPW to pick up the sign from the local sign company rather than pay a shipping/delivery charge. The North Shore Park sign will be installed in spring. All Season's Landscaping Company planted, staked, and watered 70 trees at North Shore Park in October.

- b. **Update regarding Park Maintenance; Sports Commons Fall Planting.** Lorbach used the remainder of the Park and Recreation landscaping budget for 2016 to have more 5 more trees planted at Sports Commons by All Season's Landscaping. The port-a-johns and athletic nets have been removed from the parks for the winter season.

- c. **Update regarding Fright Hike Planning.** The 19th Annual Fright Hike was a huge success. Lorbach thanked the Park and Recreation Commission and shared the financial recap.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Brian Wilson; seconded by Tammy Sherman. The motion passed unanimously. (8:15pm)

Respectfully submitted,
Angela Lorbach
Park and Recreation Coordinator