

**TOWN OF DELAFIELD  
PARK & RECREATION COMMISSION**

**Meeting Minutes**

**Monday, October 12th, 2015 – 7:00 PM**

**CALL TO ORDER**

Park Commission Vice Chair, Brian Wilson, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:05 PM. Supervisor, Ed Kranick was in attendance. Members present: Tammy Sherman, Dawn Thomson, and Sue Urban-Miller. Park and Recreation Coordinator, Angela Lorbach was in attendance.

**SECOND ORDER OF BUSINESS**

Pledge of Allegiance

**THIRD ORDER OF BUSINESS**

Approval of September 14th, 2015 Meeting Minutes. *Tammy Sherman moved to approve the September 14th, 2015 minutes; Sue Urban-Miller seconded. Motion passed unanimously.*

**FOURTH ORDER OF BUSINESS – NEW BUSINESS**

- a. No new business.

**FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS**

**Update regarding KE Park.** Ed Kranick informed the Park Commission of the Planning Commissions approval to rezone the intended KE Park parcel from residential land to park land. Ed Kranick also informed the Park Commission that the Town approved budget costs up to \$150,000 to cover phase 1 of the KE Park development in 2016. Phase 1 would include basic grading and seeding, mowed paths, and a gravel parking lot. Kranick recommended that the Park and Recreation Commission present a motion to the Town Board regarding continued relations with RA Smith in order to stay on schedule with the new KE Park development. *Dawn Thomson moved to approve that the Park and Recreation Commission continue to use services provided by RA Smith in preparing phase 1 construction documents for the development of the new Town Park*

*on Hwy KE at a cost of \$11,000 per the letter dated October 12<sup>th</sup>, 2015. Sue Urban-Miller seconded. Motion passed unanimously.*

- a. Update regarding Park Maintenance.** Lorbach informed the Commission that the cracks in the asphalt paths and parking areas at both Del-Town and Sports Commons Parks had been filled to prevent further weather damage. A delay in repairs intended for the Sports Commons Skate Park this fall has prompted the Commission to reschedule all maintenance and resurfacing to begin in Spring of 2016, in hopes to avoid any unnecessary weathering this winter may have on new surface boards.
  
- b. Planning 2015 Fright Hike.** Lorbach discussed preparations and finalized details for the 18th annual Fright Hike, which will be held Oct. 23<sup>rd</sup> and 24<sup>th</sup> at Lapham Peak State Park.

**SIXTH ORDER OF BUSINESS – ADJOURNMENT**

*A motion to adjourn the meeting was made by Tammy Sherman; seconded by Sue Urban-Miller. The motion passed unanimously. (8:50 PM)*

Respectfully submitted,  
Angela Lorbach  
Park and Recreation Coordinator