

**TOWN OF DELAFIELD
PARK & RECREATION COMMISSION**

Meeting Minutes

Monday, October 10th, 2016 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:02 PM. Supervisor, Ed Kranick was in attendance. Members present: John Ruf, Tammy Sherman, Dawn Thomson, Brian Wilson. Park and Recreation Coordinator, Angela Lorbach and Town Board Supervisor, Ron Troy, was in attendance.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of September 12th, 2016 Meeting Minutes. *Brian Wilson moved to approve the September 12th, 2016 minutes; John Ruf seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. No new business.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. **Update regarding North Shore Park; Park Signage.** Lorbach informed the Board that the North Shore Park sign has been ordered. The trail at North Shore Park has been staked and mowed to prepare for tree planting. The Board reviewed the first phase of the North Shore Park tree planting plan provided by Tom Mortensen of R.A. Smith, along with three landscaping proposals. Angela is awaiting one more proposal. *Brian Wilson moved to approve All Season's landscaping quote to install 60 trees at North Shore Park, unless an alternative equivalent provider was found; Dawn Thomson seconded. Motion passed unanimously*

- b. Update regarding Park Maintenance and Fall Landscaping.** Lorbach informed the Commission that Steve Elkin has finished repairs on the top of the main ramp at Sports Commons Skate Park and intends to replace cracked areas in the smaller ramps in the spring. More ramp surface armor will need to be ordered. The bench overlooking the Skate Park was vandalized and discarded. Using the same landscaping company we choose to plant at North Shore, Lorbach would like to use the remainder of the Park and Recreation landscaping budget for 2016 to invest in shade trees near the bench areas at Sports Commons. The Commission agreed.
- c. Update regarding Fright Hike Planning.** The 19th Annual Fright Hike will be held at Lapham Peak on October 21st and 22nd. Lorbach informed the Park and Recreation Commission that Fright Hike online tickets sales are steady. Lorbach is in the process of organizing volunteer group skits and Fright Hike meetings at Lapham. The Town of Delafield Fire Department will be on location. Summer Stage agreed to let us use their stage area at Lapham Peak, if they were allowed to sell concessions to profit their theatrical group. Lorbach has secured 2 bands, one for Summer Stage/concession/entrance and one for the Evergreen Shelter/bonfire/concession/exit area. The Park and Recreation Board discussed and approved concession prices. Lorbach provided a map of the rerouted Lapham trail and summarized the new waiting line/ticket entrance details. Lorbach delegated volunteer assignments and took note of the numbers of volunteers recruited by commission members to help both Friday and Saturday.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Tammy Sherman; seconded by John Ruf. The motion passed unanimously. (8:22pm)

Respectfully submitted,
Angela Lorbach
Park and Recreation Coordinator

