

TOWN OF DELAFIELD
PARK & RECREATION COMMISSION
Meeting Minutes
Monday, September 14th, 2015 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:00 PM. Supervisor, Ed Kranick was in attendance. Members present: John Ruf, Tammy Sherman, Dawn Thomson, Sue Urban-Miller, and Brian Wilson. Park and Recreation Coordinator, Angela Lorbach was in attendance. Town resident/visitor, Pete Wilder.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of August 10th, 2015 Meeting Minutes. *John Ruf moved to approve the August 10th, 2015 minutes; Sue Urban Miller seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

- a. **Election of Vice Chairperson.** Dan Dupies suggested the Park and Recreation Commission elect a Vice Chair Person to run the meetings in his absence. The Commission voted Brian Wilson as new Vice Chair.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. **Update regarding KE Park.** Visitor Pete Wilder owns property adjacent to the KE Park development and was interested to hear about the layout and landscape of the new park. The Commission hopes to begin construction of the new park in Spring of 2016. The budget, however, is tight and the beginning phases of park construction will be minimal - basic grading/landscaping, grass/gravel paths and gravel parking area. Dupies has requested estimates from RA Smith for final design.

- b. Update regarding Park Maintenance.** Lorbach informed the Commission that what were thought to be dead trees at Elmhurst still have some green. It was decided to wait on removal of those trees in hopes that they thrive again next Spring. A local carpenter was hired to start needed repairs on the Skate Park this fall. Vandalized benches at Sports Commons have been replaced. Lorbach suggested that we could use more benches and shade trees near the Skate Park. The Commission discussed starting a tree donation fund in 2016. Lorbach inspected the bleachers at Sports Commons and Del Town and found them to stable and in good condition. However, more seating is needed at Sports Commons to accommodate spectators. The Commission hopes to install a second set of bleachers in 2016.
- c. Update regarding Park and Rec Storage.** Lorbach informed the Commission that all park and recreation equipment was successfully moved from the old Town hall to the new Town Hall storage facility in August.
- d. Planning 2015 Fright Hike.** Posters, volunteer forms, and tickets have been printed. Lorbach asked Commission members to help distribute and post Lapham Peak Fright Hike posters. Volunteer assignments were discussed. Fright Hike meetings have been scheduled for the month of October.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Brian Wilson; seconded by John Ruf. The motion passed unanimously. (8:44 PM)

Respectfully submitted,
Angela Lorbach
Park and Recreation Coordinator