

TOWN OF DELAFIELD PARK & RECREATION COMMISSION

Meeting Minutes

Monday, September 12th, 2016 – 7:00 PM

CALL TO ORDER

Park Commission Chair, Dan Dupies, called the regular meeting of the Town of Delafield Park and Recreation Commission to order at 7:05 PM. Supervisor, Ed Kranick was in attendance. Members present: Sharlene Konkel, Sue-Urban Miller, John Ruf, Tammy Sherman, Dawn Thomson, Brian Wilson. Park and Recreation Coordinator, Angela Lorbach was in attendance.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

THIRD ORDER OF BUSINESS

Approval of June 13th, 2016 Meeting Minutes. *Sue Urban- Miller moved to approve the June 13th, 2016 minutes; John Ruf seconded. Motion passed unanimously.*

FOURTH ORDER OF BUSINESS – NEW BUSINESS

a. Discuss Potential Tree Planting Project/Donation at North Shore Park

Lorbach welcomed Alec Malone, life scout in Troop 359, and his father Mr. Malone. Alec presented his ideas for an Eagle Scout Project that would enhance the landscape of the North Shore Park development. Working with the Town of Delafield Park and Recreation Commission, Alec plans to plant a variety of 15 trees in the spring and/or fall of 2017 at North Shore Park. Alec will attempt to have the trees donated, and if the donations are not successful, will raise necessary funds to cover the cost of the trees and installation.

Sue Urban- Miller moved to approve Alec Malone's request for the Town of Delafield Park and Recreation Commission to act as beneficiary on North Shore Park Eagle Scout Planting Project; Tammy Sherman seconded. Motion passed unanimously.

b. Review Park and Recreation 2016-2017 Budget. Lorbach reviewed the Park and Recreation Budget for 2016-2017. The Park and Recreation Commission assisted with necessary adjustments in planning for 2017.

FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS

- a. Update regarding North Shore Park; Park Signage.** Lorbach provided a design and quote for North Shore Park signage. The Park and Recreation Commission approved the sign and suggested Kranick share with the Town Board before we complete the order.
- b. Update regarding Baseball/Softball Season.** We had a great group of coaches who volunteered their time and talents to help make for another fun and successful 2016 season of summer ball. Sponsorship plaques and thank you letters were mailed out to our generous sponsors. Equipment has been returned. Lorbach will need to order new balls and restock any damaged equipment after cleaning and inspection. First Aid kits have been ordered for next year. Fall part-time help has been hired to assist DPW with weekend field prep for September and October diamond rentals.
- c. Update regarding Park Maintenance and Fall Landscaping.** Lorbach informed the Commission that the Sports Commons parking lot and Elmhurst parking lot have both been restriped by DPW. Steve Elkin has three sheets of ramp armor left to replace on the top of the main ramp at Sports Commons Skate Park. He intends to finish the main ramp this week, and replace cracked areas in the smaller ramps in the spring. Lorbach would like to see the bench bolted down at the Skate Park and a shade tree planted near the bench. Sports Commons is also in need of a new grill and additional sand for the volleyball court. Lorbach is awaiting quotes to crack fill and repair the walking paths at Del-Town and Sports Commons. Town Supervisor, Pete VanHorn, completed his donation projects at Elmhurst to include a handicap accessible concrete ramp to the park shelter, repainting of the park shelter, and a beautiful park bench in memory of his wife.
- d. Discuss consideration to rename Cushing Bike Trail, ‘Sandgren Trail’, in honor of Paul Sandgren, DNR.** Lorbach and Dupies met with Chris Smith, City of Delafield Alderman, and Brett Johanan. Lapham Peak DNR, to discuss renaming the Cushing Bike Trail on Cushing Road in memory of our late friend, Paul Sandgren - DNR Forest Superintendent, Southern Unit – KMSF. It was decided the City would cover the cost of a memorial sign on the North end of the trail, the DNR would create a memorial plaque within Lapham Peak Park, and the Town of Delafield would cover costs of installing a matching sign on the South end of the

trail near HWY 18. The signage will read ‘Paul Sandgren Recreational Trail’ and sign installation along with a ribbon cutting memorial service will be held in spring of 2017 at Lapham Peak State Park.

- e. **Update regarding Fright Hike Planning.** The 19th Annual Fright Hike will be held at Lapham Peak on October 21st and 22nd. Lorbach informed the Park and Recreation Commission that Fright Hike advertisements and volunteer forms have been printed and distributed at local schools and businesses. Online tickets sales have been established and are going well. Lorbach is in the process of organizing volunteer group skits and meetings. Lorbach met with Summer Stage to discuss possible use of the stage area at Lapham Peak. The Friends of Lapham Peak will again have a group of volunteers to cover security.

SIXTH ORDER OF BUSINESS – ADJOURNMENT

A motion to adjourn the meeting was made by Tammy Sherman; seconded by John Ruf. The motion passed unanimously. (9:18pm)

Respectfully submitted,

Angela Lorbach

Park and Recreation Coordinator