

**TOWN OF DELAFIELD  
PARK & RECREATION COMMISSION  
Meeting Minutes  
Wednesday, September 13th, 2017 – 7:00 PM**

**CALL TO ORDER**

Park Commission Chair, Dan Dupies, called the meeting of the Town of Delafield Park and Recreation Commission to order at 7:00 PM. Supervisor, Ed Kranick was in attendance. Members present: Brian Wilson, Tammy Sherman, Dawn Thomson and Sue-Urban Miller. Park and Recreation Coordinator, Angela Lorbach was in attendance. Guest, Jim Blackwood.

**SECOND ORDER OF BUSINESS**

Pledge of Allegiance

**THIRD ORDER OF BUSINESS**

Approval of August 14th, 2017 Meeting Minutes. *Sue Urban-Miller moved to approve the August 14th, 2017 minutes; Brian Wilson seconded. Motion passed unanimously.*

**FOURTH ORDER OF BUSINESS – NEW BUSINESS**

**a. Discuss proposed Pewaukee Lake Loop Bicycle Path.** Jim Blackwood, a member of the City of Pewaukee Bicycle and Pedestrian Planning Committee, shared maps of a proposed bicycle route around Pewaukee Lake. Many people already ride around the lake and the general idea is that it would provide a signed route. Blackwood's committee saw two main benefits to establishing a route: helping to prevent those not familiar with the route from becoming lost and also to help alert drivers that they are more likely to encounter bicyclists. No additional paths or infrastructure would be proposed other than signs and posts. The current plan is that each community would be responsible for purchasing and maintaining the signs within their boundaries. *Tammy Sherman motioned for the Town of Delafield Park and Recreation Commission to continue to attend meetings for the proposed Pewaukee Lake Loop Bicycle Path and discuss funding at a later time; Sue Urban-Miller seconded. Motion passed unanimously.*

## **FIFTH ORDER OF BUSINESS – UNFINISHED BUSINESS**

- a. Update Regarding North Shore Park Development.** Western Contractors finished partial paving of the trail along with paving the parking lot at North Shore Park. Thank you plaques were ordered for the Eagle Scouts. Jack Karge and Alec Malone were recognized at the Town Meeting on Tuesday September 12<sup>th</sup> for their Eagle Scout Tree Planting Projects at North Shore Park.
- b. Update regarding Park Maintenance List.** Lorbach ordered an aluminum sign with updated rules for the Skate Park. Blake Builder's repaired the skate ramps and shingles on the Sports Commons picnic shelter. Donation bench and plaque, donated by Susan Fine in memory of Alan Fine, was ordered for Sports Commons Park. Landscaping for fall planting at Elmhurst and Sports Commons Parks begins this fall. Asphalt repair by PLM begins this fall. If time permits, DPW plans will assist with the installation of the new basketball backboards, paint the walls of the skate park, and touch up paint on the rusted areas of Sports Commons playground equipment. Money budgeted for a new park grill was spent. Grills will be stored for the winter and their locations will be determined next spring.
- c. Update regarding 2017 Fright Hike.** The 20<sup>th</sup> Annual Lapham Peak Fright Hike will be held on October 20<sup>th</sup> and 21<sup>st</sup> 2017. Lorbach is in the process of organizing the event. Park and Recreation Commission discussed meeting times and volunteer responsibilities for the weekend. Tickets are on sale at [http://fright\\_hike.eventbrite.com](http://fright_hike.eventbrite.com).
- d. Review 2018 Budget Worksheets.** The Park and Recreation Commission reviewed 2018 Budget Worksheets.
- e. Review 2018 – 2023 Capital Improvement Plan for Park Facilities.** The Park and Recreation Commission reviewed and updated 2018-2023 Capital Improvement Plan for Park Facilities.

**SIXTH ORDER OF BUSINESS – ADJOURNMENT**

*A motion to adjourn the meeting was made by Brian Wilson ; seconded by Sue Urban-Miller. The motion passed unanimously. (8:43pm)*

Respectfully submitted, Angela Lorbach, Park and Recreation Coordinator