

**TOWN OF DELAFIELD BOARD OF SUPERVISORS MEETING**  
**April 23, 2013**

**Members Present:** P. Kanter, C. Dundon, P. Van Horn, L. Krause, C. Duchow

**Others Present:** T. Barbeau, *Town Engineer*, P. Kozlowski, *Fire Chief*, M. Hoppe, *Assistant Fire Chief*, M. Conrad, 17 citizens

**First order of business:** Call to Order  
*Chairman Kanter called the meeting to order at 7:00 p.m.*

**Second order of business:** Pledge of Allegiance

**Third order of business:** Citizen Comments  
*Deborah White, W307N1627 Shadowood Pt., formally requested that the Town Board initiate efforts to return the Del Town Park Deed to its original state. In doing so, the original intention of the land would be restored to the Town of Delafield residents. In restoring the Deed to its original intent, the Town Board would insure that Del Town Park remains a park for the long term and that it would not be used for any type of municipal purpose. Municipal was never the intention of the original grantors. This is not the request of a specific neighborhood or baseball team, but rather from the community as a whole; for many neighborhoods, baseball teams, grandparents, parents, sledders and those who just want parks included in the makeup of their community. We've all heard from these people in some way whether through referendum vote, a citing of sledders, a dad and son playing baseball together or a field full of players with packed bleachers. Ms. White asked the Town Board to place the Del Town Park Deed on the next agenda for discussion and possible action.*

*This item will be placed on the May 14 Town Board Agenda.*

**Fourth order of business:** Approval of April 9, Town Board Minutes  
**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO APPROVE.**  
**MOTION CARRIED.**

**Fifth order of business:** Action on vouchers submitted for payment:  
A. Report on budget sub-accounts and action to amend 2013 budget

B. 1) Accounts payable; 2) Payroll  
Accounts Payable  
**MOVED TO APPROVE PAYMENT OF CHECKS #52773 – 52825 IN THE AMOUNT OF \$56,369.02**

Payroll  
**MOVED TO APPROVE PAYMENT IN THE AMOUNT OF \$25,849.31**  
**MS. DUNDON/MR. KRAUSE** **MOTION CARRIED.**

**Sixth order of business:** Communications (*for discussion and possible action*)  
A. None

**Seventh order of business:** Unfinished Business  
A. None

**Eighth order of business:** New Business

## A. Consideration and possible action on Chickens License for the period of 4/23/13 to 12/31/13:

1. *Jim Romanowski*

*Engineer Barbeau stated that the size of the proposed chicken coop is 48 square feet, which meets the requirements of equal to or less than 50 square feet. It will be located behind the home to the east and meets the offset and setback provisions. He recommended approval of the subject license.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MS. DUCHOW TO APPROVE.  
MOTION CARRIED.**

2. *Mark Gundrum*

*Engineer Barbeau stated that the proposed 42 square foot chicken coop will be located within a detached accessory building on the property and meets all requirements. He recommended approval of the subject license.*

**MOTION MADE BY MS. DUCHOW, SECONDED BY MS. DUNDON TO APPROVE.  
MOTION CARRIED.**

3. *Cormac Palmer*

*Engineer Barbeau stated that the size of the proposed mobile type chicken coop is 48 square feet. Mr. Palmer plans on moving the coop around to different locations on the property and is aware of the setback and offset requirements. Engineer Barbeau recommended approval of the subject license.*

**MOTION MADE BY MS. DUNDON, SECONDED BY MR. KRAUSE TO APPROVE.  
MOTION CARRIED.**

## B. Re-Appointments to Plan Commission

**MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MS. DUNDON TO RE-APPOINT BILLY COOLEY AND MIKE TAGTOW TO NEW 3-YEAR TERMS. MOTION CARRIED.**

## C. Chairman's liaison designations

*Chairman Kanter stated that he has come to the conclusion that a new set of eyes needs to be turned on the fire station issue. He asked Ms. Duchow to take on the fire dept. liaison position, and he stated that she will be the point person with the issues of building a new fire station. He encouraged the fire department and Ms. Duchow to put together a study committee. Ms. Duchow will continue to handle any Pewaukee Lake weed treatment issues that may occur. Chairman Kanter stated the remaining liaison designations:*

*Lake Patrol – Mr. Van Horn*

*Highway Dept. and Park & Recreation Commission – Mr. Krause*

*Plan Commission – Ms. Dundon*

*Legal Issues, Municipal Court and Clerk's Office – Chairman Kanter*

**MOTION MADE BY CHAIRMAN KANTER, SECONDED BY MR. KRAUSE TO ASSIGN THESE LIAISON DESIGNATIONS. MOTION CARRIED.**

D. Authorization for survey of Sports Commons

Engineer Barbeau stated that there is not a current survey on file of the Sports Commons parcel. He offered the following proposals: 1. A plat of survey that would certify property pipes at all corners (property boundaries) - \$4900; 2. Exhibit that would show property boundaries, topos of all facilities on the western edge of the property - \$2900. Mr. Krause stated the importance of the exhibit to reflect all areas of the park. Engineer Barbeau stated that an exhibit could be done including the entire 18 acres for \$3900, but will not include a certification of the property boundaries.

**MOTION MADE BY MR. VAN HORN, SECONDED BY MR. KRAUSE TO AUTHORIZE AN EXHIBIT OF THE SPORT COMMONS IN THE AMOUNT OF \$3900. MOTION CARRIED.**

E. Consideration and possible action on Operator’s License for the period of 7/1/12 to 6/30/14:

*Thomas R. Schroeder – Lloyd’s Never Inn*

**MOTION MADE BY MR. KRAUSE, SECONDED BY MS. DUCHOW TO APPROVE. MOTION CARRIED.**

**Ninth Order of business:** Announcements and Planning Items

- A. Meeting of the Waukesha County Unit – Wisconsin Towns Association – April 24 @ 7:00 p.m. – Waukesha Town Hall – W250S3567 Center Rd., Waukesha
- B. Next Plan Commission Meeting – May 7
- C. Next Park and Recreation Commission Meeting – May 13 @ 6:30 p.m.
- D. Next Town Board Meeting – May 14 (Public Hearing for Zoning Code Changes)

**Tenth order of business:** Adjournment

**MOTION MADE BY MR. VAN HORN, SECONDED BY MS. DUCHOW TO ADJOURN AT 7:30 P.M. MOTION CARRIED.**

Respectfully submitted,

Mary T. Elsner, CMC, WCMC  
Town Clerk/Treasurer

Minutes approved on           May 14, 2013